HURON SOIL AND WATER CONSERVATION DISTRICT
8 Fair Road
Norwalk OH 44857

Sean Nolan, Chairman
Brad Harris, Secretary

Dan Stevens, Vice Chairman
Zachary Irons, Treasurer

Dan Stevens, Special Projects

AGENDA FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
HURON SWCD, DISTRICT OFFICE **Monday, November 17, 2025 at 8:00 P.M.**

1) Approval of Agenda

2) Public Comment

3) Approval of October Minutes

4) Approval of Bills – Chad Stang
   A. Approval to pay December bills SF and DM for Auditor cutoff
   B. Approve Health Insurance HSA contributions - $3,500 each; prorate for Alisa

5) Approval of Financial Statements

6) Building Business – Chad Stang

7) O.D.A. – Tom Holmes

8) O.S.U. Report – Mike Gastier

9) Ditch Maintenance – Aaron Robinson

10) H2Ohio – Amanda Kramer
   A. Contract mods need approval

11) Set December and January Board Meeting Dates – Chad Stang
   A. Set employee evaluation date and time
   B. Administrative Leave for Christmas

12) Upcoming Meetings
   A. Confirm December 3rd Area II meeting Attendance at Williams on the Lake
   B. Confirm attendance OFSWCD Annual Meeting February 9th thru 11th at Columbus Hilton
   C. Confirm NACD Meeting in San Antonio February 15th thru 19th for Reservations

13) Correspondence

Executive Session-sustained performance award

HURON SOIL AND WATER CONSERVATION DISTRICT
8 Fair Road
Norwalk OH 44857

Sean Nolan, Chairman — **Don Sweeting, Vice Chairman**
Brad Harris, Secretary — **Zachary Irons, Treasurer**
Dan Stevens, Special Projects Member

MINUTES OF THE REGULAR MEETING OF THE HURON S.W.C.D.
BOARD OF SUPERVISORS
Monday, October 20, 2025, at 8:00 p.m.

At 8:00 p.m. Vice Chairman Don Sweeting called the meeting to order.

Other board members Brad Harris, Zachary Irons, and Dan Stevens attended the meeting in person. District employees Alisa Highlander, Aaron Robinson and Chad Stang also attended in person. Area II Program Specialist Tom Holmes attended the meeting. Sean Nolan did not attend the meeting.

Agenda: Zachary Irons moved to approve the agenda for the October 20, 2025, board meeting adding approval of the gutter quote under Building and under Correspondence closing the office on November 28th and December 26th. Brad Harris seconded the motion. The motion carried with a 3:0 vote.

Public Comment: Nobody from the public attended the meeting.

Approval of August Minutes: Brad Harris moved to approve the minutes as written. Zachary seconded the motion. The motion carried with a 3:0 vote.

Bills: Zachary Irons moved to approve the following bills attached to the official minutes.
0 Bills paid with prior approval- **H2Ohio Fund 168 – *Total $0.00***
2 Bills needing approval **Special Fund 130 – *Total $21,694.00***
2 Bills needing approval– **Ditch Maintenance Fund 160 – *Total $809.41***
District Fund Bills:
3 District Fund bills paid with prior approval – ***Total $1,130.27***
10 District Fund bills needing approval – ***Total $11,631.65***
7 H2Ohio Cost Share bill needing approval– ***Total $48,211.55***
8 Building bills paid with prior approval – ***Total $3,053.55***
3 Building bills needing approval and paid– **Total $0.00**
0 Star Ohio Scholarships paid with prior approval – ***Total $685.17***
1 Star Ohio Misc. paid with prior approval – ***Total $40,000.00 transfer to Fund 168***
Dan Stevens seconded the motion. The motion carried with a 3:0 vote.

Financial Statement: Brad Harris moved to approve the September 30, 2025, Financial Statements which are attached to the official minutes.

Cash Basis Total Liabilities and Equity **Special Fund:**	$240,165.72
Cash Basis Total Liabilities and Equity **District Fund:**	$5,061,675.71
Accrual Basis Total Liabilities and Equity **Ditch Maintenance:**	$169,445.67
Accrual Basis Total Liabilities and Equity **H2Ohio Fund 168 TA:**	$76,232.58

Zachary Irons seconded the motion carried, and the motion carried with a 3:0 vote.

Fund 130 Interim Budget: Chad Stang reported his carryover estimate is $180,000.00. He estimated the state match to be $165,000.00. He will gradually ask the county commissioners for more local appropriations to accommodate Amanda Kramer's salary and benefits. When TA Fund

168 is expended in a year or two, her salary and benefits will come out of Special Fund 130. He went over his line items. Fund 168 is all salary related expenses. Dan Stevens moved to approve the Special Fund 130 and Fund 168 Interim Budgets. Zachary Irons seconded the motion. The motion carried with a 3:0 vote.

Ditch Maintenance: Aaron Robinson said the Ditch Maintenance Fund 160 Interim Budget includes extra in contracts. Brad Harris moved to approve the Fund 160 Interim Budget, while Zachary Irons seconded the motion. The motion carried with a 3:0 vote.

Building Business: Chad Stang said, "The Termites are still going crazy".
He presented a gutter quote for $2,648.00 for the front side of the building. Brad Harris moved to approve the quote, while Zachary Irons seconded the motion. The motion carried with a 3:0 vote.

OSU: Mike Gastier did not attend the meeting.

ODA: Tom Holmes said the Ohio Department of Agriculture Division of Soil and Water is looking to reschedule the HR meeting due to the Federal Government shutdown. There is a meeting on October 28th which includes a presentation by the State Auditor. Registration is open for the Area II Winter meeting. On November 6th, there is a virtual meeting on website and social media access.

H2O: Brad Harris moved to approve one H2Ohio Contract Modification, while Zachary Irons seconded the motion. The motion carried with a 3:0 vote.

Upcoming Meetings: No action was taken on attendance at the upcoming OFSWCD, NACD, or Area II Winter Meetings.

2026 Seedling Sale Approval: Zachary Irons moved to approve the 2026 Seedlings for resale. Brad Harris seconded the motion. The motion carried with a 3:0 vote.

Correspondence: Zachary Irons moved to approve the closure of the office on Friday, November 28th and Friday, December 26th and give employees Administrative Leave. Brad Harris seconded the motion. The motion carried with a 3:0 vote.

At 9:22 p.m. Brad Harris moved to adjourn the meeting. Zachary Irons seconded the motion. The motion carried with a 3:0 vote.

The October 20, 2025 minutes were by taken by Alisa Highlander and reviewed by Chad Stang.

Chairman — Date 12-1-25

Secretary — Date 12-1-2025

MANAGER'S REPORT
November 2025

EMPLOYEES –
Chad and Amanda attended a training from the Ohio Attorney General and Ohio Auditor of State hosted in Reynoldsburg.

Chad has been tasked with helping review the State Match Policy language and the policy as a whole.

Alisa went to OPERS in Columbus to terminate employment effective January 7th and get retirement benefits set up to begin April 1.

EQUIPMENT
10' Drill- We have the opener blades off the drill. Chad will be getting the rivets out, and he will take everything to Skins to have it reassembled.

15' Drill- The drill is still leaking off. Now that it is done, we will need to talk to Ag Pro about the next step.

Strip Till- A bolt broke on one of the row units, and it needs to be replaced. Chad will be working with Mike Stieber to get a replacement.

DISTRICT OUTREACH & FUNCTIONS
Weirs Overwide Ditch – Chad is waiting on an easement to be written by Contractors Design. Once this is finalized, we will be placing the ditch on maintenance.

BUILDING
Gutters- Chad got a quote from Seamless Contracting to install 6" gutter on the rest of the building, after noticing the 4" is leaking at some of the joints. The quote to complete the front half of the building is $2,648.

Roof- It is probably time to think about getting the screws in the roof replaced to prevent water from leaking past the rubber seals.

Technicians Report for the Month of October

Drainage, Surveys and Investigations

GIS Maps	Number of Maps
Contour Maps	152
Watershed	39
Flow Direction Maps	17
Flood Simulator Map	0

Planning Reviews

Informal reviews started & landowner meetings
Approved splits
Surveyor & Township calls
Work with Asst. Prosecutor & Health Dept
Review Subdivision Regs & changes updates
TRC Meeting

Ag Pollution Abatement

H2OHIO

Finalized Enrollment for CY 2026-2027 H2Ohio Extension:
121 – Enrollment contracts signed with an estimated 112,500 acres.

- 85 current growers
- 36 new growers

At the time the technicians report was completed there is 1 grower that needs paid in Crop Year 2025. Upon completion of that payment Phase II of H2Ohio will be complete.

VNMP – 4 payments
VRT – 1 payment
Forages – 4 payments

Flood Plain Permits

2025 HSWCD Equipment Report

11/1/2025

	2015 Kubota RTV	2004 Ford Backhoe	2014 F-550 Ford Dump	2021 Chevy 2500	2008 Strip Till Remlinger	2006 Strawblower TGM	2007 C.H.E. Box	2016 - 10' Landpride 10'	15' J.D. 1590 w/s
2020	33.6	6.4	3,140.90		152.6	21.0	0.0	147.0	1086.9
2023	58.1	11.53	4,608.90	12,030.0	188.7	5	0	253	961.4
2024	54.6	6.74	6,041.00	15,917.0	161.7	3	0	309.8	1,309.70
2025									0.00
				CURRENT USE					
January	8	0	37.6	874	0	0	0	0	0
February	1.7	0	15.4	478	0	0	0	0	0
March	10.3	0	296.2	1,584	0	0	0	0	0
April	4.8	1.03	499.3	1,652	179.7	0	0	16.1	20
May	0.2	0	271.9	1,232	0	1	0	17.4	114.5
June	12.4	1.72	742.9	1,576	44.7	1	0	26.7	110.9
July	3.9	0	414.5	1,293	0	0	0	31.9	34.9
August	0	0	158.03	1,738	0	1	0	22.7	0
September	1.8	0	297.2	1,149	0	1	0	36.3	127.7
October	0.3	3.28	511.5	1528	0	0	0	39.5	328.3
November									
December									
Total YTD	43.4	6.03	3,244.53	13,104.0	224.40	4	0	190.6	736.3
TOTAL USAGE	595.80	3,062.3	49,035.2	67,819.0	6,590.7	267	13	2,715.20	736.3

Ohio Federation
of Soil and Water
Conservation Districts

8995 E. Main Street
Reynoldsburg, OH 43068
614.420.6677
ofswcd.org

November 3, 2025

Dear SWCD Supervisors, Administrators and Staff:

On behalf of the Ohio Federation of Soil and Water Conservation Districts, we want to thank each of you who have shown the Federation and us, as your officers, such tremendous support. The Federation is YOUR organization, and our goal has always been to meet the needs of each unique District in our great state.

To better serve you, **we need to hear from you!** What services do you need from the Federation? What ideas do you have to make conservation message and program delivery in Ohio even better? What training would be beneficial to your Board Supervisors and staff? What sessions would you like to see at the annual partnership meeting in February? PLEASE take a few moments to share your thoughts with any of your officers or Area Directors.

Your OFSWCD officer team and staff continue to work with the Administration, the Division, the General Assembly, NRCS, and other partners to ensure funding for general District operations and installation of conservation practices across the state. **Your** continued support and involvement with the Federation is **vital**. Together, we have accomplished a great deal, and as new opportunities continue to present themselves, we will do much more. We want you to understand how important your dues are to this organization to ensure our OFSWCD staff are supported, and our outreach remains strong. With this said, included is a list that shares just a glimpse of the services provided to your District by the Federation.

Also enclosed with this correspondence are your annual OFSWCD and Area dues invoices. It is our hope that you will remain faithful and diligent in supporting our great organization. Again, we welcome additional suggestions as to how we can better serve you. We want to ensure we are constant in our service and fulfill our promise to support your efforts as best possible!

Sincerely,

Sam Steiner

Sam Steiner
Warren SWCD Supervisor
OFSWCD President

Jason Clutter

Jason Clutter
Monroe SWCD Supervisor
OFSWCD First Vice-President

Ohio Federation
of Soil and Water
Conservation Districts

8995 E. Main Street
Reynoldsburg, OH 43068
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ofswcd.org

OFSWCD Services Provided to Districts:

- ✓ Statehouse News and Legislative Information (both state and federal)
- ✓ ZOOM Account
- ✓ NRCS Contribution Agreement Opportunities
- ✓ NACD Technical Assistance Grant Support
- ✓ Survey Opportunities through Survey Monkey
- ✓ Video Production opportunities through Animoto
- ✓ Press Kit Templates that include Flyers, Brochures, PowerPoints and More
- ✓ Legislative Efforts and Outreach at the Local, State and National Levels
- ✓ Training Meetings (Area Winter, Partnership, SSS) - Networking Opportunities & Program Sharing
- ✓ Software Acquisition through TechSoup
- ✓ Formsite Registration Tool
- ✓ Technical Assistance and Guidance
- ✓ ARC GIS
- ✓ GrantStation
- ✓ RCPP
- ✓ Cooperator of the Year Signage
- ✓ Service Awards for Supervisors and Staff
- ✓ Participation in the Ohio Agriculture Conservation Initiative (OACI)
- ✓ Envirothon Support - Liability Insurance, Financial & Administrative
- ✓ Farm Science Review - Outreach and Conservation Farm Family Awards Program
- ✓ Donation and Grant Opportunities using OFSWCD Non-Profit Status
- ✓ Tom Spellmire Leadership Academy in Partnership with OSUE
- ✓ OFSWCD is a member of the Ohio Association of Nonprofit Organizations (OANO). As a result of this membership, we have access to materials such as strategic planning drafts, employee handbook templates, board member engagement initiatives, speakers and other various programs that can further assist Districts by providing tools, contact and other key items to ensure immense success.
- ✓ And so MUCH MORE!

Department of Agriculture
Soil and Water Conservation

ODA Updates for SWCD Board Meetings
November 2025

ODA Updates

Calendar Overview

- November 4th	Ohio Soil and Water Conservation Commission (OSWCC) Meeting
- Nov. 5th & 6th	TDP – Livestock Watering Facilities
- November 6th	ADA Website Compliance Virtual Training (10 am)
- Nov. 12th & 13th	Water Management Association of Ohio (WMAO) Annual Conference
- November 19th	OASWCDE Leadership Training
- November 20th	Board Works – Partnerships, 6 pm (Virtual)
- December 2nd	Area 1 Winter Meeting-Old Mill Stream Center (Hancock Co.)
- December 3rd	Area 2 Winter Meeting-Williams on the Lake (Medina Co.)
- December 8th	Area 4 Winter Meeting-Der Dutchman (Union Co.)
- December 9th	Area 3 Winter Meeting-Pritchard Laughlin Center (Guernsey Co.)
- December 10th	Area 5 Winter Meeting-Emmett Chapel (Pickaway Co.)
- January 6th	ADP – Review 2026 Resources & Reminders, 1pm (Virtual)
- January 29th	ADP – Cash Basis - Work Session, 9am (Reynoldsburg)
- March 4th	ADP – Review Supervisor Election material, 1pm (Virtual)
- Feb. 9th-11th	OFSWCD Partnership Meeting (Columbus)

Updates & Reminders

Soil Health Week House bill 65, the Agriculture Appreciation Act passed the Ohio legislature and was signed into law July 1, 2025. This legislation codifies several important agriculture days into state law, including **Ohio Soil Health Week**, which is celebrated during the second full week of November 10-16th 2025, with the Wednesday of that week designated as Ohio Soil Health Day.
This designation also honors the late Dave Brandt whose birthday falls within that week. The week will feature various events and activities around Ohio, raising awareness about the importance of healthy soil and its impacts on agriculture, water, and natural resources. Be on the lookout for ODA social media posts during soil health week. Throughout the week we hope to feature why soil health is important for all Ohioans.

Americans with Disabilities Act (ADA) Website Compliance - In April 2024, the U.S. Department of Justice published a rule that sets technical requirements for state and local governments to follow making sure their websites, social media accounts, and mobile apps are accessible to people with disabilities. Working with OSU Extension a virtual training has been scheduled for **November 6th at 10:00 am** to provide an overview of the rule and what it means regarding website management. The following link provides additional insight into the rule https://www.ada.gov/resources/2024-03-08-web-rule/ or to join the training on November 6th at 10:00 am click the following link. ADA Website Compliance Overview

Drought Impacts- While much of the state has received some much-needed rain, dry weather is still in the forecast. As drought conditions persist across the NW part of the state, you can contribute real time conditions and data through a national database. Citizen science contributions for current drought conditions in your area are very helpful and can be made by utilizing the Condition Monitoring Observer Reports (CMOR) System. This can be a helpful tool to help capture the real-time conditions that are occurring locally in your area.

1099's - If you do not utilize an accountant, and you have not yet ordered forms, make sure to visit https://apps.irs.gov/app/taxmat/information-employer-returns/. Don't forget to also order form 1096 which is required for submission of the 1099 forms to the IRS. If you are a District that participated in the drought program, those 1099's have already been completed by an outside accounting firm.

There are three primary types that you may need:

1). 1099-G - For all landowners that received payments for MWCD, H2Ohio, 299, or any other conservation related type of government payments issued by the SWCD.

2). 1099-NEC - Issued for non-employee compensation. This would be for services provided to your district. For example: subcontractor, potentially a no till drill contract employee, caterer, or attorney fees.

6299 East Main Street
Reynoldsburg, Ohio 43068
U.S.A.

614 | 265 6610
614 | 728 6201
agri.ohio.gov

3). 1099-Misc This should be used for payments such as rent and prizes/awards.

Auditor of State Bulletins – The Auditor of State's office recently released a few bulletins that may affect your district. Bulletin 2025-012 addresses an Ohio Ethics Commission Advisory Opinion 2025-02 addressing frequent flyer miles, other rewards, and discount programs. Bulletin 2025-013 addresses reimbursement of sales tax by tax exempt public offices. Click on these the following links to view the bulletins: 2025-012 2025-013. Bulletin 2025-007 addresses requirements for cybersecurityhttps://ohioauditor.gov/publications/bulletins/2025/2025-007.pdf

New Staff – Please welcome Jeff Giesige to our ODA-DSWC Staff. Jeff started this past Monday and will be working in NW Ohio on H2Ohio as a H2Ohio Nutrient Management Specialist. Jeff is a familiar face to many and spent the last 20 years as a District Technician with Putnam SWCD. He lives in Putnam County with his wife Kimberly and three children. He has a small grain farm, raises beef cattle and keeps honeybees. He enjoys working outdoors, spending time in nature and attending his children's sporting events

Training and Development

Board Works Training Series – As a continuation of the state-wide initiative to provide virtual training opportunities to Supervisors, the final training in the 2025 series will be on **November 20th** – at 6pm (Virtual) focusing on Partnerships. The link to join will be sent to board members and administrators prior to the training or you can join by clicking this link: Board Works - Partnerships | Meeting-Join | Microsoft Teams
Plans are underway to continue the Board Works Training Series in 2026.

Ohio Educator Workshop – Seventy-five people attended the 4th annual Ohio SWCD Educator's workshop on October 22nd and 23rd at Mohican State Park Lodge and Conference Center. Educators participated in a variety of workshops that included classroom presentations, in-field and hands-on learning opportunities along with idea sharing and information on current topics. On the afternoon before the workshop, B.J. Price from Preble County presented an excellent soils training for over forty district staff. The 2026 Educator's Workshop will be moving to Salt Fork State Park in Area 3 on October 21-22, 2026.

Technician Development Program (TDP)-: The 2026 TDP courses will be announced in January, and registration will be available through the normal TDP website at that time.

Administrative Development Program (ADP) – The following topics and dates are planned for ADP in 2026.

Date	Topic	Location		Date	Topic	Location
Jan. 6th	Resources & Reminders	Virtual		August 4th	Intro to Grant Seeking & Management	Reynoldsburg
Jan. 29th	Cash Basis - Work Session	Reynoldsburg		TBD	Urban Administration and Programming	Reynoldsburg
March 4th	SWCD Supervisor Elections	Virtual		Sept. 29th	Cyber Security & AI	Reynoldsburg
May 7th	Policies/Handbooks	Reynoldsburg		Oct. 22nd	Hiring Smart & Employee Onboarding	Reynoldsburg
June 24th	Outreach/Marketing	Reynoldsburg		Nov. 4th	AOS Updates & Budget Planning/Management	Reynoldsburg

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The Ohio Department of Agriculture is an equal opportunity employer and provider of ADA services.

The link to register for the ADP training opportunities will be in the December Monthly Update.

End-of-Year Friendly Reminders: .

- As you finish District staff and Board Supervisor evaluations, sample documents and tools can be found in the HR toolkit on the OFSWCD website. User Name: **member-resources** Password: **S0il-W4ter-Fed**
- Please start reviewing Beehive technical and education events to ensure all information is entered for end of year queries, due January 30, 2026.
- Please review and update policy manuals and annual plans of work for 2026 Board approval.
- Please submit necessary Notice of Exemptions from CPIM Training if you have done so in this calendar year. Additional information can be found by clicking here.

Programs

Water Management Association of Ohio (WMAO) Conference *November 12-13th*
Location: Marriot Columbus NW, 5605 Blazer Pkwy Dublin, Ohio
Description: The WMAO Annual Conference is a two-day conference of plenary sessions, contributed papers, poster presentations, and networking events focused on all aspects of Ohio's water resources. The conference brings professionals from across the state and is an excellent opportunity to learn, connect, and share information. Registration link:
https://wmao.clubexpress.com/content.aspx?page_id=22&club_id=259593&module_id=350265
Watershed Program - Reminder to check the Funding Opportunities Page which is frequently updated as new information about grants becomes available.

Conservation Ditch Program- Now accepting applications for 2025 in all 88 counties. The deadline for applications is **June 1st, 2026**. This year's rules are identical to 2024 with one major exception: applications will be reviewed individually on a first-come-first-serve basis until the deadline or until funding runs out (whichever comes first). So, don't wait too long to apply if you have a good project! We are not hosting a rollout webinar this year, but you can view the 2024 rollout webinar at https://www.youtube.com/watch?v=r2pXayxvNy8. Or, contact justin.mcbride@agri.ohio.gov for more details. Application forms can be found at https://agri.ohio.gov/divisions/soil-and-water-conservation/resources/ODA-Announces-Statewide-H2Ohio-Conservation-Ditch-Program.

Statewide H2Ohio Program - We are working on the details of an extension opportunity for currently enrolled participants in the statewide H2Ohio program. Please note that if your soil tests are older than 4 years, they will need to be updated before signing an extension. More information will be provided in the coming months. We extend our gratitude to all the SWCDs and Boards for their continued support of the H2Ohio initiative.

WLEB Field Enrollments - Field enrollments in the 24-county Western Lake Erie Basin (WLEB) project area have surpassed 2 million acres. Specifically, the 10-county WLEB project area has reached just below 800,000 acres in enrollments, which concluded in September. The 14-county Maumee project area is on track to finish by October 31, 2025. As of the time of this publication, we have enrolled 1.4 million acres toward our goal of 1.5 million acres. In the coming months and into winter, SWCD's will focus on verifying Best Management Practices (BMP) for previous contracts and developing Voluntary Nutrient Management Plans (VNMP).

Partnerships

OSWCC

The next OSWCC meeting is scheduled for November 4, 2025. For more information about the meeting contact Emily Heppner emily.heppner@agri.ohio.gov.

OFSWCD

- **Area Winter meetings** are coming up soon. Please use the links below or log onto the OFSWCD.org website to register, we hope to see you there! (if you register more than 5-times, you could receive an error, so contact Janelle Mead at jtmead@ofswcd.org if you encounter these issues)
- Districts paying by check should choose the "Pay Later" option, and either mail the check to the OFSWCD office at 8995 E. Main Street, Reynoldsburg, OH 43068 or bring it with you to the meeting.
    - December 2nd – Area 1 Winter Meeting – Old Mill Stream Center (Hancock Co.)
      - https://ofswcd.org/news-events/event-calendar.html/event/2025/12/02/area-1-winter-meeting/540674
    - December 3rd – Area 2 Winter Meeting – Williams on the Lake (Medina Co.)
      - https://ofswcd.org/news-events/event-calendar.html/event/2025/12/03/-area-2-winter-meeting/540680
    - December 8th – Area 4 Winter Meeting – Der Dutchman (Union Co.)
      - https://ofswcd.org/news-events/event-calendar.html/event/2025/12/08/area-4-winter-meeting/540682
    - December 9th – Area 3 Winter Meeting – Pritchard Laughlin Center (Guernsey Co.)
      - https://ofswcd.org/news-events/event-calendar.html/event/2025/12/09/area-3-winter-meeting/541206
    - December 10th – Area 5 Winter Meeting – Emmett Chapel (Pickaway Co.)
      - https://ofswcd.org/news-events/event-calendar.html/event/2025/12/10/area-5-winter-meeting/540683
- **Annual Partnership Meeting, February 9-11, 2026**, at the Hilton Columbus – Downtown. This is not a budget year so we will not have a delegate session.
    - Award Applications for Urban, Teacher, District of the Year and Supervisor Hall of Fame are due to Janelle by December 19th to be considered.
    - The OFSWCD will honor supervisors and staff for years of service in 10-year increments – 10, 20, 30, 40 etc. Please contact Janelle with names of those that qualify by December 19th.
- **Summer Supervisor School 2026 – July 26-28, 2026**, at Cherry Valley Lodge in Newark.

OASWCDE

- The next OASWCDE Leadership Training will be held on November 19th. If you are a member of OASWCDE, there is no cost to attend. Registration and information can be found on the OASWCDE website; https://www.oaswcde.org/leadership-webinars.html.
- Nominations for SWCD employee and SWCD Board Member of the Year are due to OASWCDE by November 21st.
- Sherry West Memorial Scholarship Applications are due November 21st, https://www.oaswcde.org/scholarships.html
- The **National Conservation Outstanding District Professional and District Board Member awards** are sponsored by NCDEA. They are awarded annually to recognize professionalism and dedication in the people behind the nation's conservation district programs. Please contact one of your Ohio Employee Association Reps for the Application.

AREA 2 WINTER MEETING

Wednesday, December 3, 2025

9:30 am	Registration and Refreshments
10:00 am	**Welcome from OFSWCD & Introduction of Area 2 Directors** Chairperson: **Jen Smyser** – Lake, Cuyahoga, Summit Vice-Chairperson: **Dustin Ramsier** – Wayne, Ashland, Richland Secretary: **Kurt Heyman** – Erie, Lorain, Huron, Medina Treasurer: **Natalie Hammer** – Stark, Columbiana, Mahoning Member: Al Haberstroh - Trumbull, Geauga, Ashtabula, Portage
10:10 am	**Conservation Partners Agency Updates** OFSWCD — President ODA-DSWC — Chief USDA-NRCS-State Conservationist OASWCDE — President Geauga SWCD - 2026 Envirothon
11:10 am	Collaboration in Action: Strengthening the Prosecutor's Working Relationship Erie County Assistant Prosecutor, Jason Hinners & Erie SWCD
12:30 pm	**Lunch**
1:15 pm	Area 2 Financial Report OFSWCD Election of Area 2 Directors

Thank you all for the work that you do. Have a safe and happy holiday!

1:30 pm Rooted In Conservation *Growing together for future generations* — Summary of Success

Making A Splash for Clean Water--River Bucket Challenge

1:45 pm Technician Development Program Beginners Level Certificates

Commitment to Excellence - Recognizing SWCD Staff for their Service

Milestones of Dedication--Board of Supervisor Certificate of Recognition

Life of Service — Remembering Jan Solomon

2:15 pm Door Prizes & Closing Comments

Thank you all for the work that you do. Have a safe and happy holiday!

BROWN, CRANE
AND ASSOCIATES, LTD
ACCOUNTING, PAYROLL & TAXES
FOR BETTER BUSINESS MANAGEMENT

150 Milan Ave., Suite A
Norwalk, OH 44857
Ph. (419) 663-2300
Fax (419) 663-2100
www.BrownCrane.com

Huron Soil & Water Conservation District
8 Fair Road
Norwalk, OH 44857

RE: Monthly Financial Statements

To Whom It May Concern:

The attached financial statements are true and correct, to the best of my knowledge, based on the information given to me by the Huron County Soil & Water Conservation District. All bank accounts have been reconciled with the monthly statements from the various banking institutions.

Should you have any questions or comments, please give me a call at the above number.

Sincerely,

Tracy Brown
BROWN, CRANE & ASSOCIATES LTD.

Enclosures

Huron County SWCD
Balance Sheet
Cash Basis — As of October 31, 2025

	Oct 31, 25
ASSETS	
Current Assets	
Checking/Savings	
CBC Checking	5,806.70
Change Fund	100.00
H2Ohio Civista Cost Share	4,119,837.93
PNC-Building Account	108,404.94
Star Ohio - Other Investments	
Building Investment	300,000.00
CREP/TA	3,120.00
District Funds	135,336.10
H2Ohio Subsidy TA	280,032.00
NRP Cost Share	11,548.98
WLEB	2,500.00
Total Star Ohio - Other Investments	732,537.08
Star Ohio - Scholarship Fund	55,267.42
Total Checking/Savings	5,021,954.07
Total Current Assets	5,021,954.07
TOTAL ASSETS	**5,021,954.07**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Sales Tax Payable	376.00
Total Other Current Liabilities	376.00
Total Current Liabilities	376.00
Total Liabilities	376.00
Equity	
Retained Earnings	6,973,129.19
Net Income	-1,951,551.12
Total Equity	5,021,578.07
TOTAL LIABILITIES & EQUITY	**5,021,954.07**

11/4/25

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Huron County SWCD
Accounts Receivable List
As of October 31, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Barley Jerseys	930.60	0.00	0.00	0.00	0.00	930.60
FS Grain & Livestock	1,172.60	0.00	0.00	0.00	0.00	1,172.60
Gerald Mahl	723.80	0.00	0.00	0.00	0.00	723.80
John Conry	321.20	0.00	0.00	0.00	0.00	321.20
Linda Norman	552.20	0.00	0.00	0.00	0.00	552.20
New Legacy Farms LLC	118.80	0.00	0.00	0.00	0.00	118.80
Owen Bursley	35.60	0.00	1,779.80	0.00	0.00	1,815.40
Pat Riley	778.80	0.00	0.00	0.00	0.00	778.80
Ray Enderle	3,097.60	0.00	0.00	0.00	0.00	3,097.60
Rich Hamker	11.56	578.00	0.00	0.00	0.00	589.56
Roth Family Farmstead	237.60	0.00	0.00	0.00	0.00	237.60
Steve Giles	183.75	0.00	3.67	183.60	0.00	371.02
Tom Cook	750.20	0.00	0.00	0.00	0.00	750.20
TOTAL	**8,914.31**	**578.00**	**1,783.47**	**183.60**	**0.00**	**11459.38**

Huron County SWCD
Income Statement
Cash Basis — October 2025

	Oct 25	Jan - Oct 25
Ordinary Income/Expense		
Income		
Building Income	0.00	63,583.81
Carol Proctor Scholarship Fund	0.00	0.10
Custom Work	473.34	473.34
Equipment Rental Income		
04 NH Backhoe	0.00	110.00
06 Strawblower & Trailer	0.00	200.00
08 Strip Till	0.00	4,778.00
15 F550 Truck	1,831.41	4,642.79
15 Utility Kabota	496.00	1,584.00
16 Landpride 10' Drill	884.40	2,771.20
21 Silverado	0.00	1,000.00
24 JD 1590 Drill Rental	0.00	61,299.00
25 JD 1590 Drill Rental	1,507.00	6,593.40
Rental Interest	33.84	250.73
Total Equipment Rental Income	4,752.65	83,229.12
Events & Education Income		
4th Grade Conserve. Donation	0.00	250.00
Total Events & Education Income	0.00	250.00
H2Ohio TA	0.00	88,940.00
Interest Income		
H2Ohio Interest	11,906.37	167,363.03
Star Ohio Interest	2,856.33	29,279.67
Total Interest Income	14,762.70	196,642.70
Sale of Products		
Animal Guards	0.00	66.00
Fish Sales	725.01	13,521.06
Flood Plain Permits	300.00	300.00
Miscellaneous	0.00	500.00
Pond Conditioner	0.00	464.99
Site Review	640.00	5,840.00
Tree Sales	0.00	3,338.41
Total Sale of Products	1,665.01	24,030.46
Special Fund Reimbursements	0.00	2,393.55
Total Income	21,653.70	459,543.08
Gross Profit	21,653.70	459,543.08
Expense		
Advertising & Printing	0.00	396.50

11/4/25

12-2-25

	Oct 25	Jan - Oct 25
Bank Service Charge	0.00	178.60
Building Expense		
Building Payments	0.00	26,245.68
Janitorial		
Labor	0.00	5,216.28
Supplies	378.46	1,837.19
Total Janitorial	378.46	7,053.47
Repairs		
Maint. Contracts	252.00	3,462.13
Supplies	0.00	131.19
Total Repairs	252.00	3,593.32
Utilities		
Electric	632.89	6,599.32
Garbage	102.82	1,256.77
Gas	54.71	1,733.82
Sewer/Water	88.80	860.70
Telephone	144.99	1,449.88
Total Utilities	1,024.21	11,900.49
Total Building Expense	1,654.67	48,792.96
Custom Work Expense	0.00	185.40
Equipment Expense		
04 NH Backhoe	0.00	71.54
06 Strawblower & Trailer	0.00	3.45
08 Strip Till	1,061.54	5,430.27
15 Ford F550 Truck	471.57	3,626.06
15 Utility Kabota	18.50	242.51
16 Landpride 10' Drill	23.18	4,599.82
21 Silverado	232.57	2,878.96
25 JD 1590 Drill Expense	34.99	74,702.39
96 Custom Trailer	0.00	149.99
ATV Honda GX 120 Sprayer	10.96	159.81
Backpack Sprayer	0.00	2.46
Equipment Supplies	0.00	-119.92
JD Lawn Mower	0.00	48.96
Office Equipment	0.00	1,046.39
Total Equipment Expense	1,853.31	92,842.69
Events & Education		
2nd Grade Arbor Day Program	0.00	262.84
4th Grade Conservation Day	0.00	353.71
Envirothon	0.00	15.98
Fall Fun Fest	1,998.14	2,919.06

	Oct 25	Jan - Oct 25
Fish Purchases	5,467.78	13,107.28
Tree Sale Purchases	1,733.40	4,622.10
Total Events & Education	9,199.32	21,280.97
H2Ohio Cost Share Expense		
Cover Crop	0.00	387,937.25
Manure Injection	6,534.00	88,547.95
Small Grain	0.00	509,963.65
Small Grains Forage	0.00	4,090.10
Subsurface Phosphorus Placem...	2,844.50	212,844.75
VNMP Implementation	31,561.30	805,178.90
VRT	7,271.75	124,384.50
Total H2Ohio Cost Share Expense	48,211.55	2,132,947.10
H2Ohio TA Expense		
H2Ohio Transfer	0.00	100,000.00
Total H2Ohio TA Expense	0.00	100,000.00
Incentive Awards	0.00	1,000.00
Professsional Services		
H2Ohio Bookkeeping	120.00	1,450.00
Total Professsional Services	120.00	1,450.00
Subscriptions	0.00	90.00
Supplies		
H2Ohio Expenses	0.00	1,946.69
Office Supplies	618.54	1,272.80
Other Supplies	-239.96	741.65
Postage	10.48	1,271.38
Total Supplies	389.06	5,232.52
Travel & Expenses		
NACD Meeting	0.00	3,774.53
OFSWCD Meeting	0.00	1,005.33
Other Travel & Meetings	0.00	72.15
Summer School	0.00	1,638.46
Total Travel & Expenses	0.00	6,490.47
Total Expense	61,427.91	2,410,887.21
Net Ordinary Income	-39,774.21	-1,951,344.13
Other Income/Expense		
Other Income		

Huron County SWCD
Income Statement
Cash Basis — October 2025

	Oct 25	Jan - Oct 25
Sales Tax Discount/Payable	0.00	-206.99
Total Other Income	0.00	-206.99
Net Other Income	0.00	-206.99
Net Income	**-39,774.21**	**-1,951,551.12**

Huron County SWCD
H2Ohio Income Statement For Cost Share in District Fund
October 2025

	Oct 25
Ordinary Income/Expense	
Expense	
H2Ohio Cost Share Expense	
Manure Injection	6,534.00
Subsurface Phosphorus Placement	2,844.50
VNMP Implementation	31,561.30
VRT	7,271.75
Total H2Ohio Cost Share Expense	48,211.55
Total Expense	48,211.55
Net Ordinary Income	-48,211.55
Net Income	**-48,211.55**

11/4/25

12-2-25

This is an Unaudited Financial Statement

Huron County SWCD

H2Ohio Balance Sheet for Cost Share in District Fund

As of October 31, 2025

	Oct 31, 25
ASSETS	
Current Assets	
Checking/Savings	
H2Ohio Civista Cost Share	4,119,837.93
Total Checking/Savings	4,119,837.93
Total Current Assets	4,119,837.93
TOTAL ASSETS	**4,119,837.93**
LIABILITIES & EQUITY	0.00

Tracy Brown 11/4/25

12-2-25

Special Fund
Balance Sheet
Cash Basis — As of October 31, 2025

	Oct 31, 25
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	233,721.03
Total Checking/Savings	233,721.03
Total Current Assets	233,721.03
TOTAL ASSETS	**233,721.03**
LIABILITIES & EQUITY	
Equity	
Retained Earnings	203,451.33
Net Income	30,269.70
Total Equity	233,721.03
TOTAL LIABILITIES & EQUITY	**233,721.03**

11/5/25

12-2-25

Special Fund
Income Statement
Cash Basis — October 2025

	Oct 25	Jan - Oct 25
Income		
Revenue Receipts		
County Grant	0.00	180,000.00
State	39,632.00	161,484.00
Total Revenue Receipts	39,632.00	341,484.00
Total Income	39,632.00	341,484.00
Gross Profit	39,632.00	341,484.00
Expense		
Advertising & Printing	0.00	3,353.50
Bond	0.00	948.00
Capital Improvements	21,104.00	21,104.00
Contract Services		
Contract Labor	590.00	6,612.37
Total Contract Services	590.00	6,612.37
Insurance		
Health Insurance	4,165.07	53,979.79
Workers Compensation	0.00	91.09
Total Insurance	4,165.07	54,070.88
Payroll Expense		
Employee Salaries	17,650.38	181,252.45
Medicare	247.05	2,546.64
PERS	2,320.19	24,048.77
Total Payroll Expense	20,217.62	207,847.86
Rental		
Office Rental	0.00	14,812.00
Total Rental	0.00	14,812.00
Subscriptions	0.00	97.50
Supplies		
Educational Supplies	0.00	366.94
Office Supplies	0.00	644.65
Postage	0.00	350.00
Total Supplies	0.00	1,361.59
Travel & Expenses	0.00	1,006.60
Total Expense	46,076.69	311,214.30
Net Income	**-6,444.69**	**30,269.70**

11/5/25

12-2-25

This is an unaudited financial statement.

Ditch Maintenance
Balance Sheet
Accrual Basis — As of October 31, 2025

	Oct 31, 25
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	156,713.91
Total Checking/Savings	156,713.91
Total Current Assets	156,713.91
TOTAL ASSETS	**156,713.91**
LIABILITIES & EQUITY	
Equity	
Retained Earnings	97,137.68
Net Income	59,576.23
Total Equity	156,713.91
TOTAL LIABILITIES & EQUITY	**156,713.91**

Tracy Brown 11/5/25

12-2-25

Ditch Maintenance
Income Statement
Accrual Basis — October 2025

	Oct 25	Jan - Oct 25
Income		
Assessments	0.00	156,715.10
Total Income	0.00	156,715.10
Expense		
Contract Services		
Contract Labor	5,015.00	17,080.00
Total Contract Services	5,015.00	17,080.00
Equipment Use	2,327.41	7,336.79
Insurance		
Health Insurance	694.93	12,839.25
Workers Compensation	0.00	58.10
Total Insurance	694.93	12,897.35
License & Permits	0.00	70.00
Payroll Expenses		
Employee Salaries	3,728.84	50,664.43
Medicare	52.71	716.54
PERS	672.91	6,872.28
Total Payroll Expenses	4,454.46	58,253.25
Supplies		
Ditch Maintenance Supplies	239.96	1,501.48
Total Supplies	239.96	1,501.48
Total Expense	12,731.76	97,138.87
Net Income	**-12,731.76**	**59,576.23**

11/5/25

12-2-25

H2Ohio TA - Fund 168
Balance Sheet
Accrual Basis — As of October 31, 2025

	Oct 31, 25
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	70,619.04
Total Checking/Savings	70,619.04
Total Current Assets	70,619.04
TOTAL ASSETS	**70,619.04**
LIABILITIES & EQUITY	
Equity	
Retained Earnings	33,043.76
Net Income	37,575.28
Total Equity	70,619.04
TOTAL LIABILITIES & EQUITY	**70,619.04**

Tracy Brown 11/5/25

12-2-25

H2Ohio TA - Fund 168
Income Statement
Accrual Basis — October 2025

	Oct 25	Jan - Oct ...
Income		
Grant Income	0.00	100,000.00
Total Income	0.00	100,000.00
Expense		
Health/Life Insurance	2,080.28	24,299.20
Medicare Expense	40.30	440.67
PERS Expense	428.96	4,431.28
Salary Expense	3,064.00	33,236.00
Workers Compensation Expense	0.00	17.57
Total Expense	5,613.54	62,424.72
Net Income	**-5,613.54**	**37,575.28**

Tracy Brown 11/5/25

12-2-25

SPECIAL FUND - Monday, November 17, 2025

	EXPENSE	UnExpended BALANCE	CURRENT BALANCE	NEW BALANCE
Supplies 130-00175		$9,355.35	$9,355.35	$9,355.35
TOTAL	$0.00	$9,355.35		
Contracts / Services 130 - 00280		$887.63	$887.63	$277.63
Brown, Crane, & Assoc. - bookkeeping	$610.00			
TOTAL	$610.00	$277.63		
Office Rentals 130 - 00285		$0.00	$0.00	$0.00
TOTAL	$0.00	$0.00		
Service Fees 130 - 00290		$7,500.00	$7,500.00	$5,169.00
OFSWCD - OFSWCD dues	$2,231.00			
OFSWCD - Area II dues	$100.00			
TOTAL	$2,331.00	$5,169.00		
Education and Information 130 - 00295		$14,633.06	$14,633.06	$14,633.06
TOTAL	$0.00	$14,633.06		
Travel 130 - 00300		$13,993.40	$13,993.40	$13,993.40
TOTAL	$0.00	$13,993.40		
Advertising and Printing 130 - 00325		$6,646.50	$6,646.50	$6,646.50

SPECIAL FUND - Monday, November 17, 2025

	EXPENSE	UnExpended BALANCE	CURRENT BALANCE	NEW BALANCE
TOTAL	$0.00	$6,646.50		
Other Expense 130-00475		$19,643.83	$19,643.83	$19,498.83
Fair Publishing - board service awards x2	$145.00			
TOTAL	$145.00	$19,498.83		
Hospitalization 130-00500		$11,026.89	$11,026.89	$11,026.89
TOTAL	$0.00			
Capital Improvements 130-00510		$28,896.00	$28,896.00	$28,896.00
TOTAL	$0.00			
TOTAL SPECIAL FUND EXPENDITURES	**$3,086.00**		**$112,582.66**	**$109,496.66**

H2OHIO TA FUND 168 - Monday, September 22, 2025

Hospitalization 168-00500		$10,226.51	$10,226.51	$10,226.51
TOTAL	$0.00			
TOTAL H2OHIO TA FUND EXPENDITURES	**$0.00**		**$10,226.51**	**$10,226.51**

DITCH MAINTENANCE FUND - Monday, November 17, 2025

	EXPENSE	UnExpended BALANCE	CURRENT BALANCE	NEW BALANCE
Materials 160 - 00175		$8,638.50	$8,638.50	$8,638.50
TOTAL	$0.00	$8,638.50		
Contracts/Projects 160-00275		$78,862.75	$78,892.75	$78,537.75
Brown, Crane, and Assoc. - bookkeeping	$355.00			
TOTAL	$355.00	$78,507.75		
Advertising/Printing 160-00325		$0.00	$0.00	$0.00
TOTAL	$0.00	$0.00		
Other Expenses 160 00475		$20,059.68	$20,059.68	$20,059.68
TOTAL	$0.00	$20,059.68		
Hospitalization 160-00500		$9,555.97	$9,555.97	$9,555.97
TOTAL	$0.00			
TOTAL DITCH MAIN. FUND EXPENDITURES	**$355.00**		**$ 117,146.90**	**$116,791.90**

DISTRICT FUND - Monday, November 17, 2025

Bills paid with prior approval

Roth Family Farmstead - FFF décor ck 8461	$95.00	
TOTAL		**$95.00**

Bills needing approval

Huron County Engineer - fuel ck 10671	$611.78	
Brown, Crane, & Assoc - H2O bookkeeping ck 10672	$120.00	
TOTAL		**$731.78**

H2Ohio Cost Share needing approval

7 projects forage, VNMP implement, FRT	$64,745.00	
TOTAL		**$64,745.00**

Building Bills Paid with prior approval

Ohio Edison - electric ck 1897	$632.89	
Republic Services - garbage ck 1898	$102.82	
City of Norwalk - water/sewer ck 1899	$88.80	
Charter Communications - internet ck 1902	$144.99	
TOTAL		**$969.50**

Building bills needing approval

TOTAL		**$0.00**

Star OH Misc. investment acct.

TOTAL		**$0.00**

Star OH Scholarship acct. -

TOTAL		**$0.00**