

HURON SOIL AND WATER CONSERVATION DISTRICT

8 Fair Road
Norwalk OH 44857

Don Sweeting, Chairman
John Ganz, Secretary

Brad Harris, Vice Chairman
Brad Harris, Treasurer

Zachary Irons, Special Projects

AGENDA FOR REGULAR MEETING OF THE BOARD OF SUPERVISORS

8 Fair Road Norwalk, OH 44857
Monday, May 15, 2023 8:00 p.m.

- 1) Approval of Agenda
- 2) Public Comment
- 3) Approval of April's Minutes
- 4) Approval of Bills – Chad Stang
- 5) Approval of Financial Statements – Chad Stang
- 6) Building Business – Chad Stang
 - A. Carpet Cleaning
- 7) N.R.C.S. Report – Kevin Kaltenbach
- 8) O.D.A. – Tom Holmes
- 9) O.S.U. Extension – Mike Gastier
- 10) Ditch Maintenance – Aaron Robinson
- 11) Events
 - A. Election Timeline
- 12) H2Ohio
 - A. Approve Contract Modifications
- 13) Correspondence
 - A. Approve Commissioners Credit Card Policy

HURON SOIL AND WATER CONSERVATION DISTRICT
8 Fair Road
Norwalk OH 44857

Don Sweeting, Chairman
John Ganz, Secretary

Brad Harris, Vice Chairman
Zachary Irons, Treasurer

Dan Stevens, Special Projects Member

MINUTES OF THE REGULAR MEETING OF THE HURON S.W.C.D.
BOARD OF SUPERVISORS
Monday, April 17, 2023 at 8:00 p.m.

At 8:00 p.m. Chairman Don Sweeting called the meeting to order.

Other board members John Ganz, Zachary Irons, and Dan Stevens attended the meeting in person. District employees Chad Stang, Aaron Robinson, and Alisa Highlander also attended in person.

Agenda: John Ganz moved to approve the agenda for the April 17, 2023 board meeting adding A) Approval of the inventory under correspondence and B) Approval of two Conservation Reserve Program (CRP) Conservation Plans of Operation (CPO) and two Conservation Reserve Enhancement Program (CREP) CPO's. Dan Stevens seconded the motion. The motion carried with a 3:0 vote.

Minutes: John Ganz moved to approve the March 20, 2023, minutes as written, while Zachary Irons seconded the motion. The motion carried with a 3:0 vote.

Public Comment: Nobody from the public attended the April 17th meeting.

Zachary Irons moved to approve the list of bills attached to the official minutes.

2 Bills needing approval – **Special Fund – Total \$675.62**

0 Bills needing approval – **H2Ohio Fund 168 – Total \$0.00**

4 Bills needing approval – **Ditch Maintenance Fund – Total \$6,385.16 plus Mid-Wood roundup \$923.00**

District Fund Bills:

9 District Fund bill paid with prior approval – **Total \$5,637.53**

7 District Fund bills needing approval – **Total \$10,502.28 plus Huron County Commissioners for vehicle insurance \$633.04 and OFSWCD Ohio Envirothon donation \$100.00**

51 H2Ohio Cost Share bills needing approval – **Total \$430,261.05**

7 Building bills paid with prior approval – **Total \$2,399.88**

2 Building bills needing approval – **Total \$221.90 plus Adams Heating and Cooling \$438.00**

0 Star Ohio Scholarships paid with prior approval – **Total \$0.00**

0 Star Ohio Misc. paid with prior approval – **Total \$0.00**

John Ganz seconded the motion, and the motion carried with a 3:0 vote.

- A. Sponsor Top 4 Envirothon Teams: Dan Stevens moved to approve \$250.00 scholarship to each of the top four Area II Envirothon Teams from the Envirothon donations to help defray costs to the state competition. Zachary Irons seconded the motion, and the motion carried with a 3:0 vote. The balance of the donations after expenses will be forwarded to the Area II Fund.
- B. Donation to Ohio Envirothon: John Ganz moved to approve \$100.00 to support the Ohio Envirothon. Zachary Irons seconded the motion. The motion carried with a 3:0 vote.

Financials: Zachary Irons moved to approve the February 2023 Financial Statement which is attached to the official minutes:

Cash Basis Total Liabilities and Equity **Special Fund:** \$357,369.66

Cash Basis Total Liabilities and Equity District Fund:	\$3,463,614.27
Accrual Basis Total Liabilities and Equity Ditch Maintenance:	\$152,836.01
Accrual Basis Total Liabilities and Equity H2Ohio Fund 168 TA:	\$54,276.00

Dan Stevens seconded the motion, and the motion carried with a 3:0 vote.

Approve Form 11: John Ganz moved to approve the Form 11 for State Match, while Zachary Irons seconded the motion. The motion carried with a 3:0 vote.

Building Business: Chad Stang will get carpet quotes.

NRCS: Kevin Kaltenbach did not attend the meeting.

ODA: Tom Holmes did not attend the meeting.

OSU: Mike Gastier did not attend the meeting.

Ditch Maintenance: Aaron Robinson said he has less than 10 inspections left. There is a lot of backhoe work needed. He is noticing lots of downed trees. Rich Ruess and Steve Zimmerman have gone on inspections.

SSS: John Ganz moved for the board and staff to attend Summer Supervisor School, while Zachary Irons seconded the motion. The motion carried with a 3:0 vote.

H2Ohio: Dan Stevens moved to approve the new Phase II application, revised contracts, and contract modifications. Zachary Irons seconded the motion. The motion carried with a 3:0 vote.

LWG: Dan Stevens moved to not have a Local Work Group Meeting adding that the resource concerns have not changed since the last meeting. John Ganz seconded the motion. The motion carried with a 3:0 vote.


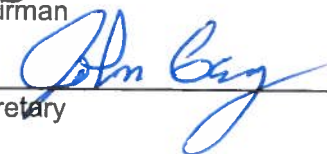
Correspondence:

A. Inventory: Zachary Irons moved to approve the updated Inventory, while John Ganz seconded the motion. The motion carried with a 3:0 vote.

B. CPO: Dan Stevens moved to approve the four CPO's, while John Ganz seconded the motion. The motion carried with a 3:0 vote.

At 8:56 p.m. John Ganz moved to adjourn the meeting. Dan Stevens seconded the motion. The motion carried with a 3:0 vote.

The April 17, 2023 minutes were taken by and prepared by Alisa Highlander and reviewed by Chad Stang.

 Chairman	 Secretary
---	--

5-22-2023 Date	5-22-2023 Date
-------------------	-------------------

MANAGERS REPORT

May 2023

EMPLOYEES

Chad attended the OFSWCD Commission meeting and an Administrator Development Program both in Reynoldsburg

EQUIPMENT

Straw blower- It needs to be taken to a small engine shop.

15' JD Drill- The drill was dropped off at Ag Pro to be fixed, after the first use. Ag Pro is still working on finding an acre counter that can't be reset. Everything else was fixed.

Strip Till- The strip till will be serviced prior to the board meeting. There are a few bearings that we will address after the spring season.

DISTRICT OUTREACH & FUNCTIONS

Arbor Day- The poster contest winners have been selected. 1st place was Kelly Foos of Immaculate Conception School. Awards will be given and two posters will be sent to the state.

Envirothon 2023 – The plaques are being engraved with names, and checks are being processed to send to the four top team schools to help with registration, lodging, and/or busing to the State competition.

H2OH- Payments have been made to most of the participants for Phase I BMPs and Phase II 2022 cover crops. We have \$402,015.35 for the 2021 small grains, 2022 cover crop inner-seeding bonus, and 2022 cover crop that need approving at the board meeting. We have had some fertilizer records come in and some manure applications planned. Review of the fertilizer and manure applications will be ongoing through June and into the beginning of July.

Weirs Overwide Ditch- We are closing in on the 5-6 weeks it would take for the survey from Contractor's Design. Chad will give an update at the board meeting.

BUILDING Nothing to report currently.

Technicians Report for the Month of April

Drainage, Surveys and Investigations

Weirs overwide ditch project- Waiting on Contractor's Design for a survey and preliminary sketch.

Chad went on 5 different drainage calls with no surveys being conducted and basic advice given. There will be no follow up or further planning for these sites.

<u>GIS Maps</u>	<u>Number of Maps</u>
Contour Maps	41
Watershed	9
Flow Direction Maps	0
Flood Simulator Map	0

Planning Reviews

10 Informal reviews started

3 sites approved

1 Miscellaneous approval

Landowner information on several locations

Misc.

Flagpole was fixed.

Packed Trees

Assisted with Tree Packing & Sale

Working on 4th Grade Field Days

Assist with Envirothon set up & event

Ag Pollution Abatement

A letter was sent to a landowner to move a stockpile to 100ft away from a dry drainage way and 100' away from neighboring residences.

2023 HSNWCD Equipment Report

	2006	2015	2004	2014	2021	2008	2006	2007	2016 - 10'	15'
	Kubota	Kubota	Ford	F-550	Chevy	Strip Till	Strawblower	C.H.E.	Landpride	J.D.
	RTV	RTV	Backhoe	Ford Dump	2500	Remlinger	TGM	Box	10'	1590 w/s
2020	0.3	33.6	6.4	3,140.90		152.6	21.0	0.0	147.0	1086.9
2021	2.1	68	17.3	2,711.40	11,689.00	283.5	4	0	161.2	1204.4
2022	1	45.4	4.96	4,654.10	15,079.0	376.85	5	0	332.1	1320.7
CURRENT USE										
January	0	0.4	0	136.2	285	0	0	0	0	0
February	0	0.1	0	0	357	0	0	0	0	0
March	0	0.6	0	457.1	1795	0	0	0	0	0
April	0.1	14.8	0.2	528.7	840	66.7	0	0	14.6	23.7
May	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0	0	0	0
November	0	0	0	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0	0	0	0
Total YTD	0.1	15.9	0.2	1122	3,277.0	66.7	0	0	14.6	23.7
TOTAL USAGE	314.10	455.60	3,038.2	36,262.8	30,045.0	6,082.6	255	13	1,976.40	23.7

HURON COUNTY DITCH MAINTENANCE PROGRAM

DITCH MAINTENANCE REPORT April 2023

- General Office work
- Attended Board meeting.
- Answered General Ditch Maintenance questions over the phone.
- All inspections are complete.
- 2 new rock chutes installed on #76
- 1 rock chute repaired on #76
- Spoil/corn stalks spread and disced on #76

ODA Updates for SWCD Board Meetings May 2023

ODA/Area:

Form 11s – All local funds should now be deposited into the SWCD's special fund. If you haven't done so, please complete the Form 11(attached) which is used to report and validate local appropriations. Once completed, notify your program specialist to review and verify appropriations and supporting documentation. Form 11s are **due May 31st**.

SWCD Internal Program Reviews- If you haven't done so, please schedule time this month to complete the SWCD Internal Program Review for your district. If you need assistance contact your Program Specialist. Completed internal reviews should be emailed to your program specialist **by May 27th**.

Salary Information in Beehive- Please check staff salary information in Beehive to make sure it is current and up to date. Next month, DSWC will be starting to compile information for the annual SWCD salary survey and we want to make sure we are using the most current information.

Tree Sale Information Wanted! – So, how did your tree sales go this year? We have heard record sales from some districts. ODA is currently collecting information on your annual spring tree sale, such as income, profits, offerings, etc. Once the data is collected, we will share a statewide summary with all districts. If you haven't done so, please take a few minutes and complete the attached survey and send it to Rebecca O'Neill rebecca.oneill@agri.ohio.gov

HR Initiative- OASWCDE, OFSWCD, and ODA would like to welcome Amanda Tubaugh, Carroll SWCD District Administrator to the HR committee. Amanda, along with DSWC Program Specialist Liz Cline will co-chair the HR committee. Through OFSWCD assistance and funding a contract has been signed with the **Employer's Association** to provide expertise in HR areas as requested by SWCDs. Bob Bethel, Director, HR Services at The Employers' Association, will be presenting to SWCDs at the ADP training session on **June 6th**. Topics include: Performance Management (evaluation tools, setting goals with employees, how to manage poor performers, how to compensate high achievers) ABCs of Compliance for Managers (What an administrator can, can't and should do; Making sure policies are HR compliant). The HR committee will be meeting in-person at Summer Supervisor School. Also, HR training sessions with the Employer's Association for SWCD supervisors are currently being planned for SSS.

ODA welcomes Engineering and SWCD Interns- ODA has started a recruitment pilot project by hiring 3 summer college interns to work in SWCD offices. The interns are ODA employees but will work under the direction of SWCDs. Cuyahoga, Fairfield, and Mercer SWCD will host the interns this summer for approximately 12 weeks. The goal is to assist each SWCD while providing the interns an overview of all aspects of soil and water conservation. In addition to the 3 SWCD interns, ODA will have 2 engineering interns that will assist DSWC engineers in NW Ohio. The engineering interns will be housed in the Henry SWCD office and another in the ODA Findlay office. All 5 interns will start May 22nd.

Agriculture Pollution Abatement- DSWC staff are providing area level training to SWCDs on documenting agricultural pollution complaints and entering complaint information into Beehive. Regarding agricultural pollution complaints, from Jan. 1- March 31, 2023, SWCDs and DSWC investigated 48 agriculture pollution complaints of those complaints 6 were found in violation. When compared to January 1- March 31, 2022, data, complaints are down almost 25% so far this year. For the past quarter, DSWC issued 3 Director's Order and assessed \$7,000 in civil penalties to operations in violation of APAP rules and standards.

ADP -Administrative Development Program – The next ADP training session is scheduled for Tuesday, June 6th, to be held in Reynoldsburg in the Bromfield Auditorium. The session will feature Bob Bethel our HR expert with the Employers' Association. The meeting will start at 9:00 am. Bob will focus on Performance Management and ABCs of compliance for Administrators as well as allow time for you to ask questions. Also featured will be a SWCD panel to share how they recognize employees, promote positive office environment, etc. There is no charge for the session, but registration is required. To register please send an email to cody.hacker@agri.ohio.gov **before May 25th**.

Grants Outreach & Budget Process-May 4th 9-3 pm- ODA Campus – 8995 E Main St, Reynoldsburg, OH

Personnel Management & Leadership-June 6th-ODA Campus – 8995 E Main St, Reynoldsburg, OH

Communications & Media Outreach-August 23rd - ODA Campus – 8995 E Main St, Reynoldsburg, OH

Auditor of State Updates/Guidance-October 31st – ODA Campus – 8995 E Main St, Reynoldsburg, OH

Technician Development Program- ODA-DSWC Beginner and Advanced level TDP courses planned for 2023 are now open for registration. All classes begin at 9:00am and run to approximately 3:30pm. The Beginner Level is comprised of 8 courses:

Conservation Engineering – Online March 1st through December 31st

Engineering Resources & Math Refresher – Online March 1st through December 31st

Ag Pollution Abatement Program – Online March 1st through December 31st

Basic Hydrology – July 11th – Franklin OSU Extension – 2548 Carmack Rd, Columbus, OH

Inventory & Evaluation – July 12th – Franklin OSU Extension – 2548 Carmack Rd, Columbus, OH

Soils Engineering – July 13th – Franklin OSU Extension – 2548 Carmack Rd, Columbus, OH

Surveying – July 26th & 27th – Horace Collins Lab – 3307 S Old State Rd, Delaware, OH

Advanced Level TDP classes open for registration:

Concrete – August 8th & 9th – Horace Collins Lab – 3307 S Old State Rd, Delaware, OH

Wetlands Design – September 13th & 14th – Horace Collins Lab – 3307 S Old State Rd, Delaware, OH

Watering Facilities – November 16th – Horace Collins Lab – 3307 S Old State Rd, Delaware, OH

Please register using this link: [TDP Registration](#) Once a class has reached capacity, it will no longer show up on the registration page. Payment options include paying by credit card, electronic check or pay later. If you have any questions, please contact Tim Fulks at 614-581-3521 or timothy.fulks@agri.ohio.gov

OSWCC: The OSWCC met on April 27th agenda topics included an update from the Urban Networking Committee, Agriculture Pollution Abatement quarterly reports, Solar development update, Water Quality Program Updates – H2Ohio and Regional Watershed Program. The next OSWCC meeting will be held on August 8, 2023. For more information about the meeting contact Emily Heppner emily.heppner@agri.ohio.gov

OFSWCD: OFSWCD is planning improvements to the OFSWCD area for Farm Science Review 2023. The high tunnel has been removed and there are plans to expand cover crop demonstration areas and improve pollinator areas. OFSWCD will need your help in making these and other improvements to FSR! Look forward to future work dates and opportunities to assist and help out at Farm Science Review.

Contribution Agreements 101- Is your District helping to complete Farm Bill work with your NRCS partners? If the answer is yes, then you may be eligible for reimbursement through contribution agreement funds. Whether you do one practice a quarter or design, install and checkout hundreds of practices, you could submit a request for funds.

Join Nikki Hawk for a **Zoom meeting on May 10, 2023, at 9:30 am** to learn all about this opportunity. For those of you who consistently submit reimbursement requests, please join in the meeting so you can share your experience with colleagues from around the state and maybe learn a few tricks to get the maximum return possible! Zoom Link: <https://us02web.zoom.us/j/82752849964?pwd=V2ZGUE1FWW9lU2dnJyYjRDZEZlQT09>

Mark your calendar! Summer Supervisor School dates July 30th- August 1st hosted by Area 4.
Ohio Educator Workshop – November 1st – 2nd (Hueston Woods State Park)

OASWCDE: On behalf of the OASWCDE board, we hope everyone is having a great kickoff to spring! A few updates are listed below:

- The OASWCDE Training Scholarship is a \$50 scholarship that is available year-round. The Scholarship is for OASWCDE members whose districts may not have the funds to send staff to professional development opportunities.
- Items for the June edition of the Employees Association Newsletter can be sent to [Sara Fehring](#) by May 19th.

April 25, 2023

23-164

RESOLUTION

**IN THE MATTER OF REPEALING AND REPLACING RESOLUTION 14-119 AND
APPROVING AN UPDATED HURON COUNTY CREDIT/PROCUREMENT CARD POLICY**

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Resolution 14-119, IN THE MATTER OF APPROVING HURON COUNTY CREDIT CARD POLICY, as adopted on April 17, 2014, needs to be repealed and replaced to reflect changes in the Ohio Revised Code; and

WHEREAS, the Huron County Assistant Prosecutor has revised the Huron County Credit Card Policy to reflect the needed changes; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves repealing and replacing Resolution 14-119 with the updated Huron County Credit/Procurement Card Policy as attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

YES	<u>Terry Boose</u> Terry Boose
YES	<u>Harry Brady</u> Harry Brady
YES	<u>Bruce Wilde</u> Bruce Wilde

CERTIFICATION

I do hereby certify that the above is a true and correct copy of the resolution passed by the Board of Huron County Commissioners on 4/25/23 and is recorded in the Commissioners Journal Volume 104.

Vickie Zumba
Administrator/Clerk

CREDIT/PROCUREMENT CARD POLICY

GENERAL

Ohio Revised Code sections 301.27 and 301.29 permits counties to use credit cards and/or procurement cards. The Board of Huron County Commissioners, with the advice of the Huron County Auditor and Huron County Prosecutor, has established this policy for the use of the cards.

PURPOSE

To provide user information to those employees who have been approved by the Huron County Board of Commissioners to do business on behalf of Huron County using a credit/procurement card issued in the county's name. The use of credit/procurement cards for county financial transactions is limited and carefully controlled. While the use of credit/procurement cards is an accepted practice their use is allowed only for specific purposes and situations to transact Huron County business. This policy will cover the funds in departments for which the Huron County Board of Commissioners appropriate and approve budgets.

DEFINITIONS

"Credit card" includes gasoline and telephone credit cards but excludes any procurement card authorized under section 301.29 of the Revised Code or debit cards under R.C. 9.22.

"Procurement card" means a financial transaction device as defined in section 301.28 of the Revised Code but excludes any credit card authorized under section 301.27 of the Revised Code.

Under Ohio Revised Code section 301.27, a credit card held by the Board of County Commissioners, or the office of any other County Appointing Authority shall only be used to pay for the following work-related expenses:

- a. Food expenses.
- b. Transportation expenses.
- c. Gasoline and oil expenses for vehicles owned or leased by the county.
- d. Motor vehicle repair and maintenance expenses for vehicles owned or leased by the county.
- e. Telephone expenses.
- f. Lodging expenses.
- g. Internet service provider expenses.
- h. In the case of a public children services agency, expenses for purchases for children for whom the agency is providing temporary emergency care pursuant to section 5153.16 of the Revised Code, children in the temporary or permanent custody of the agency, and children in a planned permanent living arrangement.
- i. Webinar expenses.



Chairman HCSWC

5-22-2023

- j. The expenses for purchases of automatic or electronic data processing or record-keeping equipment, software, or services, provided that, in a county that has established an automatic data processing board, the county office and the county officer or employee authorized to use the credit card comply with sections 307.84 to 307.847 of the Revised Code. The expenses paid by a credit card under division (B)(1)(j) of this section shall not exceed ten thousand dollars per quarter, unless the board of county commissioners adopts a resolution approving the payment by credit card of such expenses that exceed that amount during that time period.
- k. Expenses related to temporary and necessary assistance care provided by the county veterans service office.

Under R.C. 301.29, a procurement card held by the Board of County Commissioners, or the office of any other County Appointing Authority shall only be used to pay for the work-related expenses listed above. Furthermore, these are the *only* purposes for which a County credit card may be used. Anyone who uses a County credit card for any other purpose not specifically enumerated herein or otherwise permitted by Ohio law is subject to criminal prosecution.

Moreover, pursuant to R.C. 9.22, the county may not hold or use a debit card except for law enforcement purposes. However, this prohibition does not apply to debit cards related to the receipt of grant moneys.

Credit Card/Procurement Card Usage

A procurement card (or any credit card obtained specifically for the purposes of work-related purchases) held by the Board of County Commissioners or the office of any other County Appointing Authority shall be used only to pay work-related expenses as set forth above. No late charges, finance charges or sales tax shall be allowed as an allowable expense unless authorized by the Board of County commissioners. There shall be no purchase of capital items (\$5000.00 or greater) allowed with a credit/procurement card. All employees, officials, or other appointing authorities using a county credit/procurement card shall show a clear paper trail if any voids/returns are necessary. This paper trail shall be presented to the County Auditor and Board of Commissioners immediately upon processing of the voids/returns and shall be presented in concert with a written/signed explanation. All County Appointing Authorities, officials, and authorized users of credit/procurement cards shall be personally liable for discrepancies and errors in unmatched invoices and purchase orders. A credit/procurement card shall not be used in any manner that circumvents the competitive bidding requirements of section 307.86 of the Revised Code.

Prior to staying at a hotel or motel, the employee or official is required to obtain a completed tax-exempt form, in advance, from the County Administrator or other County Appointing Authority. The tax-exempt form shall be presented to the hotel or motel upon arriving, during the check-in or registration process. An employee or official is required to review their

bill to confirm that no sales or lodging tax, and/or personal or nonallowable items have been charged on the county credit/procurement card. Should you have any questions as to what a legitimate use of the credit card is, you must contact the County Administrator or other County Appointing Authority.

Lost or stolen cards must be reported immediately. Procedures for this are in this document under the heading, "Lost or Stolen Card."

Prohibited uses of card:

- No ATM/Cash advances.
- No personal items, alcoholic beverages, or any other unauthorized charges.
- No charges should be on the card except for the authorized County employee or official's items. No items for spouses, friends, etc.
- No sales or lodging taxes will be paid by the County, so it is imperative that the person using the card obtain a copy of the County's tax-exempt number. It will be the responsibility for the County employee or official to pay sales or lodging tax if it is charged by the supplier/vendor.

Receipt documentation. The County employee or official using the County credit/procurement card is required to obtain receipts for all transactions when using the County credit/procurement card. The collection of itemized receipts is necessary to substantiate the items purchased or services obtained. This is the same for any and all other County charge accounts with specific vendors. Charges submitted for payment without receipts are unsubstantiated and unable to be audited, and as such, the County is unable to pay the charge. Moreover, the failure to provide receipts may result in personal liability for the credit card charges. In the event the card is used for an internet purchase, the employee or officer must print all confirmations, invoices, and billing information at the time of the purchase and must be submitted to the County Administrator or other Appointing Authority to document the usage of the card.

Lost or stolen card. The County employee or official having possession of the card shall report the lost or stolen card immediately to the issuer, just as you would a personal card. Prompt notification will help prevent fraudulent use of the lost or stolen card. Then, call the County Administrator or other Appointing Authority immediately after reporting the card lost or stolen to the issuer. The County employee or official who had possession of the card when it became lost or stolen shall state in writing for the County Administrator or other Appointing Authority the date the card was lost or stolen, and the date and time it was reported to the card issuer.

Responsibilities of employee or official. Employees and officers of the County are only permitted to carry or use credit/procurement cards issued to the County while on duty or when performing County business. No employee or officer shall take any credit card home, unless previously authorized by the County Administrator or other Appointing Authority. Furthermore, credit/procurement cards issued to the County shall be kept separate from and are not to be commingled with the employee's or officer's personal credit cards.

Each employee or official having possession of a County credit/procurement card shall use the card in a prudent manner to comply with the within policy. No personal purchases shall be made by an employee or official with the County credit/procurement card. In the event a personal purchase is made with the County credit/procurement card, or a purchase is unsubstantiated due

to lack of a receipt, the amount of the personal purchase or unsubstantiated charge will be deducted from that employee's wages or official's salary. Furthermore, any inappropriate use of a credit card by any employee will be grounds for discipline as a major infraction.

Save The Dates

Farm Science Review - The Ohio State University's Farm Science Review will be held on Sept 19-23 in London, Ohio. As you are probably aware, the Federation has quite a large footprint at the Review with two large lots along Friday Avenue. This year, we are giving the area a bit of a facelift. The hoop house is gone and a new cover crop area will go in its place. We will continue to have sunflowers and a warm season grass display. We are also re-working our pollinator area. If you are interested in sending volunteers to help with the display, or to staff our area during the review, please let Janelle know.

Annual Meeting 2023 – Annual meeting 2023 will be held in a new location. We are moving the event to the Hilton in downtown Columbus. This meeting location offers more flexible breakout space and is connected to the Columbus Convention Center (although we will not be using any space in the Convention Center). Parking should be much easier for our commuter folks. In addition, we are shifting the event into January so we don't have back-to-back meetings with NACD. The dates for the Partnership Meeting are January 22-24, 2024 and Jan 20-22, 2025. Hope to see you all there.



OFSWCD | 8995 E. Main Street, 8995 E. Main Street,
Reynoldsburg, OH 43068

Unsubscribe.thomas.holmes@agr1.ohio.gov

Thank you all for the tractor
and wagon you put in our
landscape. I will fill the wagon
with petunias when the weather
permits.

Don't need to tell you that Bob loved
the Soil & Water group.

Thanks. Pat, girls & families

2023 Post Area 2 Envirothon -

Awards Ceremony - 1:15 p.m.

- Thank you!!
- Please remember to leave Bronson-Norwalk Conservation Club as you found it...do not leave anything behind.
- Please return the clipboards to the team registration table
- If you look at your program/banners, you will notice that many individuals, small businesses, and corporations donated their time and money to make this event happen. Please take the time to thank them for their support!
 - The following representatives are here today. . .

Thank you to our volunteers and presenters!

- Thank you to the students, advisors, school administrators and bus drivers for your participation!
- Some of your advisors opted to take the tests this year too! The top-scoring advisor team is: Team B - 100
- We would also like to recognize the top scoring team at each ecostation.
 - Soils: South Central FFA (Huron)
 - Forestry: Western Reserve Roughriders (Huron)
 - Wildlife: Boardman Channel Cats (Mahoning)
 - Aquatics: Boardman Channel Cats (Mahoning)
 - CEI: Enviro Queens (Portage)
- These top 4 teams will be recognized today - the top four teams will represent Northeast Ohio at the Ohio Envirothon! You must pick up your State Envirothon registration packet before you leave today. Here is Katie with that packet.

4 th place	82	<u>Boardman Steelheads (Mahoning)</u>
3 rd place	86	<u>Enviro Queens (Portage)</u>
2 nd place	89	<u>Southeast Maroon (Portage)</u>
1 st place	93	<u>Boardman Channel Cats (Mahoning)</u>

- The tests and test keys will be emailed after all Area Envirothons are complete.

Boardman - Boardman High School

Enviro Queens -
Theodore Roosevelt High School

Southeast Maroon -
Southeast High School

Highlander, Alisa - FPAC-NRCS, OH

From: Thomas.Holmes@agri.ohio.gov
Sent: Thursday, April 27, 2023 2:02 PM
To: Highlander, Alisa - FPAC-NRCS, OH
Subject: Great Job

Alisa,

Just a note to say thank you for all the work, time and effort into this years Envirothon! Truly beautiful weather, good comradery and learning atmosphere!

You definitely knocked it out of the park! That is how an Envirothon is supposed to work and run!

The awards plaques are the best I've ever seen! Nice work!

Did you happen to have the overall test results per individual schools?

Thank you again for everything you put into this event!

Tom

This message and any response to it may constitute a public record and thus may be publicly available to anyone who requests it...

Highlander, Alisa - FPAC-NRCS, OH

From: Kelly Riley <kriley@wayneoh.org>
Sent: Monday, May 1, 2023 8:40 AM
To: Highlander, Alisa - FPAC-NRCS, OH
Cc: Stacey Hiller; John Lorson; Katie Nainiger
Subject: RE: Frito Lay

Hello Alisa –

Address is Wayne SWCD. 428 W. Liberty St. Wooster, OH 44691. LOL!

I didn't want to tell you or worry you prior to the event, but FRITO LAY did not sponsor any chips! I never could get ahold of ANYONE or get any answer, email or phone call returned from multiply tries and locations of Frito Lay!

So, we ended up...luckily finding boxes of them at "everything surplus" store here locally... and bought enough chips for the event. Going forward we will have to re-consider chips as a "freebie" from Frito-Lay.

BTW... you do not need to send us a thank you! We are good. 😊

You did a wonderful job and the EVENT was perfect! You set the bar high! Thanks so much.

Kelly S. Riley
Education Specialist
Wayne SWCD
428 W. Liberty St.
Wooster, Oh 44691
Phone: 330-263-5376
Email: kriley@wayneoh.org
<http://www.wayneswcd.org>

From: Highlander, Alisa - FPAC-NRCS, OH <Alisa.Highlander@oh.nacdnet.net>
Sent: Friday, April 28, 2023 12:11 PM

Brad & Zach terms end 12/31/23

2023 SWCD SWCD Election Info and Dates

VOTING will start on August 8, 2023
Important Dates to Remember

John Ganz
Nominating Committee Chair

180 Days Prior to Your Election:

Review the election process and make sure the nominating committee is functioning

60 Days Prior to Your Election:

If your election will be run unopposed, send the completed due diligence checklist to your program specialist for verification.

45 Days Prior to Your Election:

Nominating Committee must submit the signed and dated **EL-3** (Candidate Submission Form) to the SWCD office. Maintain completed **EL-1** (Statement of Candidacy Form) for all nominated candidates until the end of the election period.

35 Days Prior to Your Election:

Petition candidates must submit completed petitions, on the **EL-2** (Candidate Petition Form) by COB on this date. **EL-1** (Statement of Candidacy Form) completed by all petition candidates.

34 Days Prior to Your Election:

SWCD Office staff completes **EL-3**, by adding the names of any valid petition candidates. SWCD Office staff scans and emails **EL-3**, all valid **EL-2** forms and **election ballot** to your area Program Specialist and to robert.hamilton@agri.ohio.gov. Retain the **EL-1** form(s) in SWCD files until end of the election period.

Between 30 & 7 Days Prior to Your Election:

Election Notice needs to run in your local paper or on the District's website, the **EL-4** (Election Notice).

Election period starts

Election period ends

February 9, 2023

June 9, 2023

June 24, 2023

July 4, 2023

July 5, 2023

July 9, 2023

and

August 1, 2023

August 8, 2023

September 6, 2023

SWCD Nominating Committee Checklist

Recruiting community leaders that are willing to serve on the SWCD board is the key function of the SWCD nominating committee. The nominating committee should include at least one board member and at least two other individuals that are not on the board but have knowledge of the SWCD. This checklist should serve as a guide of the expectations for the SWCD nominating committee in recruiting new board members. This checklist is used by Program Specialists to determine "due diligence" when a request is made by an SWCD to run an uncontested election.

- ✓ Nominating committee was organized and functioning 6 months prior to the SWCD election date.
- ✓ The committee consisted of at least 3 individuals that have knowledge of the district. (1 board member and 2 from the community)
John Gaze
- ✓ The committee held at least one meeting after the organizational meeting to select possible candidates.
- ✓ The SWCD advertised to the public, by newsletter or through social media, the opportunity to be nominated as a candidate for the SWCD Board of Supervisors at least once within 6 months of the SWCD election
- ✓ When requested by the nominating committee, SWCD staff suggested names of individuals to contact
- ✓ Committee contacted and involved other local agencies and partners for input (OSU Extension, local conservation groups, etc.)
- ✓ The committee has record of contacting at least 4 individuals about their willingness to serve on the SWCD Board of Supervisors, which must include a new potential candidate not contacted previous years.
- ✓ Committee properly explained the role of a SWCD Board Supervisor and provided written information about the district to each possible candidate
- ✓ The committee or SWCD contacted their program specialist and made them aware of the inability to recruit non-incumbent candidates at least 60 days prior to the election.





**BROWN, CRANE
AND ASSOCIATES, LTD**
ACCOUNTING, PAYROLL & TAXES
FOR BETTER BUSINESS MANAGEMENT

150 Milan Ave., Suite A
Norwalk, OH 44857
Ph. (419) 663-2300
Fax (419) 663-2100
www.BrownCrane.com

Huron Soil & Water Conservation District
8 Fair Road
Norwalk, OH 44857

RE: Monthly Financial Statements

To Whom It May Concern:

The attached financial statements are true and correct, to the best of my knowledge, based on the information given to me by the Huron County Soil & Water Conservation District. All bank accounts have been reconciled with the monthly statements from the various banking institutions.

Should you have any questions or comments, please give me a call at the above number.

Sincerely,

Tracy Brown
BROWN, CRANE & ASSOCIATES LTD.

Enclosures

Huron County SWCD
Balance Sheet
As of April 30, 2023

Cash Basis

Apr 30, 23

ASSETS

Current Assets

Checking/Savings

Cash Change Fund	50.00
CBC Checking	166,905.82
H2Ohio Civista Cost Share	2,206,668.65
Petty Cash	40.00
PNC-Building Account	298,878.96
Star Ohio - Other Investments	
CREP/TA	3,120.00
District Funds	78,543.35
H2Ohio TA Restricted	160,000.00
H2Ohio TA Staffing Grant	47,471.00
NRP Cost Share	11,548.98
WLEB	2,500.00

Total Star Ohio - Other Investments 303,183.33

Star Ohio - Scholarship Fund 50,055.92

Total Checking/Savings 3,025,782.68

Other Current Assets

Undeposited Funds 1,378.72

Total Other Current Assets 1,378.72

Total Current Assets 3,027,161.40

TOTAL ASSETS 3,027,161.40

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Sales Tax Payable 699.90

Total Other Current Liabilities 699.90

Total Current Liabilities 699.90

Total Liabilities 699.90

Equity

Retained Earnings 3,516,638.44

Net Income -490,176.94

Total Equity 3,026,461.50

TOTAL LIABILITIES & EQUITY 3,027,161.40


Harry Brown
5/3/23

[Signature]
5-22-23

Huron County SWCD
Accounts Receivable List
As of April 30, 2023

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Jacob Eyerly	269.00	0.00	0.00	0.00	0.00	269.00
Joe Weilnau	355.50	0.00	0.00	0.00	0.00	355.50
Paul Ott II	800.40	0.00	0.00	0.00	0.00	800.40
TOTAL	<u>1,424.90</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,424.90</u>

Tracy Brown
5/3/23


5-22-23

Huron County SWCD Income Statement

April 2023

Cash Basis

	Apr 23	Jan - Apr 23
Ordinary Income/Expense		
Income		
Building Income	0.00	25,650.18
Carol Proctor Scholarship Fund	57.98	432.98
Equipment Rental Income		
00 Tree Planter	0.00	100.35
04 14" Stihl Chainsaw	0.00	40.00
06 Strawblower & Trailer	0.00	-100.00
07 Box Scraper	100.00	100.00
08 Strip Till	0.00	150.00
15 F550 Truck	379.72	588.87
17 Chainsaw MS150	149.00	149.00
Total Equipment Rental Income	628.72	1,028.22
Events & Education Income		
2023 Envirothon	0.00	4,000.00
Total Events & Education Income	0.00	4,000.00
Interest Income		
Star Ohio Interest	1,458.46	6,018.77
Total Interest Income	1,458.46	6,018.77
Sale of Products		
Advertising - Newsletter, etc.	100.00	2,700.00
Fish Sales	1,731.40	5,755.30
Flood Plain Permits	300.00	300.00
Miscellaneous	0.00	34.31
Site Review	1,040.00	2,320.00
Tree ID Books	0.00	1,350.00
Tree Sales	60.00	2,632.18
Total Sale of Products	3,231.40	15,091.79
Total Income	5,376.56	52,221.94
Gross Profit	5,376.56	52,221.94
Expense		
Advertising & Printing	150.00	150.00
Bank Service Charge	0.00	139.74
Building Expense		
Janitorial		
Labor	0.00	1,625.00
Supplies	128.90	255.71
Total Janitorial	128.90	1,880.71

Tracy Brown
5/3/23

[Signature]
5-27-23

Huron County SWCD Income Statement

April 2023

Cash Basis

	Apr 23	Jan - Apr 23
Professsional Services - Other	0.00	-275.00
Total Professsional Services	280.00	215.00
Special Fund Payback	0.00	0.00
Supplies		
Office Supplies	164.30	611.78
Other Supplies	0.00	49.57
Postage	126.00	799.75
Total Supplies	290.30	1,461.10
Travel & Expenses		
NACD Meeting	-240.36	6,086.99
OFSWCD Meeting	0.00	592.65
Other Travel & Meetings	0.00	113.07
Total Travel & Expenses	-240.36	6,792.71
Total Expense	442,529.33	541,809.13
Net Ordinary Income	-437,152.77	-489,587.19
Other Income/Expense		
Other Income		
Sales Tax Discount/Payable	0.00	-589.75
Total Other Income	0.00	-589.75
Net Other Income	0.00	-589.75
Net Income	<u>-437,152.77</u>	<u>-490,176.94</u>

Jerry Brunen
5/3/23

JB
5/22/23

Huron County SWCD
H2Ohio Income Statement For Cost Share in District Fund
April 2023

	<u>Apr 23</u>	<u>Jan - Apr 23</u>
Ordinary Income/Expense		
Expense		
H2Ohio Cost Share Expense		
Cover Crop	138,914.00	138,914.00
Small Grain	260,317.75	260,317.75
VNMP Develop	0.00	4,410.00
Total H2Ohio Cost Share Expense	<u>399,231.75</u>	<u>403,641.75</u>
Total Expense	<u>399,231.75</u>	<u>403,641.75</u>
Net Ordinary Income	<u>-399,231.75</u>	<u>-403,641.75</u>
Net Income	<u><u>-399,231.75</u></u>	<u><u>-403,641.75</u></u>

Tracy Brown
5/3/23

5-2-23

Huron County SWCD
H2Ohio Balance Sheet for Cost Share in District Fund
As of April 30, 2023

	Apr 30, 23
ASSETS	
Current Assets	
Checking/Savings	
H2Ohio Civista Cost Share	2,206,668.65
Star Ohio - Other Investments	
H2Ohio TA Restricted	160,000.00
Total Star Ohio - Other Investments	160,000.00
Total Checking/Savings	2,366,668.65
Total Current Assets	2,366,668.65
TOTAL ASSETS	2,366,668.65
LIABILITIES & EQUITY	0.00

Jenny Brown
5/3/23

Jhy L
5-22-23

**Special Fund
Balance Sheet**
As of April 30, 2023

Cash Basis

	<u>Apr 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	<u>379,574.07</u>
Total Checking/Savings	<u>379,574.07</u>
Total Current Assets	<u>379,574.07</u>
TOTAL ASSETS	<u><u>379,574.07</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	232,139.82
Net Income	<u>147,434.25</u>
Total Equity	<u>379,574.07</u>
TOTAL LIABILITIES & EQUITY	<u><u>379,574.07</u></u>

Tracy Brown
5/3/23

[Signature]
5-22-23

**Special Fund
Income Statement
April 2023**

Cash Basis

	<u>Apr 23</u>	<u>Jan - Apr 23</u>
Income		
Revenue Receipts		
County Grant	0.00	180,000.00
Other	0.00	318.12
State	41,742.00	83,481.00
Total Revenue Receipts	<u>41,742.00</u>	<u>263,799.12</u>
Total Income	<u>41,742.00</u>	<u>263,799.12</u>
Gross Profit	<u>41,742.00</u>	<u>263,799.12</u>
Expense		
Advertising & Printing	0.00	731.00
Contract Services		
Contract Labor	<u>550.00</u>	<u>2,650.00</u>
Total Contract Services	<u>550.00</u>	<u>2,650.00</u>
Insurance		
Health Insurance	3,121.15	24,484.60
Workers Compensation	<u>0.00</u>	<u>49.42</u>
Total Insurance	<u>3,121.15</u>	<u>24,534.02</u>
Payroll Expense		
Employee Salaries	13,636.50	61,998.75
Medicare	206.27	783.04
PERS	<u>1,898.05</u>	<u>8,770.41</u>
Total Payroll Expense	<u>15,740.82</u>	<u>71,552.20</u>
Rental		
Office Rental	<u>0.00</u>	<u>14,812.00</u>
Total Rental	<u>0.00</u>	<u>14,812.00</u>
Supplies		
Educational Supplies	0.00	280.00
Office Supplies	<u>0.00</u>	<u>752.90</u>
Total Supplies	<u>0.00</u>	<u>1,032.90</u>
Travel & Expenses	<u>125.62</u>	<u>1,052.75</u>
Total Expense	<u>19,537.59</u>	<u>116,364.87</u>
Net Income	<u><u>22,204.41</u></u>	<u><u>147,434.25</u></u>

Nancy Brown 5/3/23

[Signature]
5-22-23

This is an unaudited financial statement.

11:27 AM
05/03/23
Accrual Basis

H2Ohio TA - Fund 168
Balance Sheet
As of April 30, 2023

	<u>Apr 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	<u>50,294.34</u>
Total Checking/Savings	<u>50,294.34</u>
Total Current Assets	<u>50,294.34</u>
TOTAL ASSETS	<u><u>50,294.34</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	50,054.72
Net Income	<u>239.62</u>
Total Equity	<u>50,294.34</u>
TOTAL LIABILITIES & EQUITY	<u><u>50,294.34</u></u>

Judy Brown
5/3/23

[Signature]
5/22/23

11:27 AM
05/03/23
Accrual Basis

H2Ohio TA - Fund 168
Income Statement
April 2023

	<u>Apr 23</u>	<u>Jan - Apr 23</u>
Income		
Grant Income	<u>0.00</u>	<u>20,000.00</u>
Total Income	0.00	20,000.00
Expense		
Health/Life Insurance	600.28	5,401.12
Medicare Expense	40.58	154.60
PERS Expense	380.80	1,713.60
Salary Expense	2,960.00	12,480.00
Workers Compensation Expense	<u>0.00</u>	<u>11.06</u>
Total Expense	<u>3,981.66</u>	<u>19,760.38</u>
Net Income	<u><u>-3,981.66</u></u>	<u><u>239.62</u></u>

Jean Brown
5/3/23

[Signature]
5-22-23

**Ditch Maintenance
Income Statement
April 2023**

Accrual Basis

	<u>Apr 23</u>	<u>Jan - Apr 23</u>
Income		
Assessments	4,361.97	77,266.79
Total Income	4,361.97	77,266.79
Expense		
Contract Services		
Contract Labor	5,856.44	9,301.44
Total Contract Services	5,856.44	9,301.44
Equipment Use	528.72	777.87
Insurance		
Health Insurance	600.28	5,719.24
Workers Compensation	0.00	14.42
Total Insurance	600.28	5,733.66
Payroll Expenses		
Employee Salaries	5,243.50	19,461.25
Medicare	55.95	231.22
PERS	605.15	2,493.99
Total Payroll Expenses	5,904.60	22,186.46
Supplies		
Ditch Maintenance Supplies	923.00	933.64
Total Supplies	923.00	933.64
Total Expense	13,813.04	38,933.07
Net Income	<u><u>-9,451.07</u></u>	<u><u>38,333.72</u></u>

Tracy Brown
5/3/23

John A
5-22-23

**Ditch Maintenance
Balance Sheet
As of April 30, 2023**

Accrual Basis

	<u>Apr 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	<u>143,384.94</u>
Total Checking/Savings	<u>143,384.94</u>
Total Current Assets	<u>143,384.94</u>
TOTAL ASSETS	<u>143,384.94</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	105,051.22
Net Income	<u>38,333.72</u>
Total Equity	<u>143,384.94</u>
TOTAL LIABILITIES & EQUITY	<u>143,384.94</u>

Tracy Brown
5/3/23

Jhy L
5-22-23

SPECIAL FUND - Monday, May 15, 2023

	EXPENSE	CURRENT P.O. BALANCE	CURRENT BALANCE	NEW BALANCE
Supplies 130-00175		\$19,247.10	\$19,247.10	\$19,154.13
Osupplies - Laminating pouch 11x17	\$92.97			
TOTAL	\$92.97	\$19,154.13		
Contracts / Services 130 - 00280		\$4,850.00	\$4,850.00	\$4,265.00
Brown, Crane, & Assoc. - bookkeeping	\$585.00			
TOTAL	\$585.00	\$4,265.00		
Office Rentals 130 - 00285		\$0.00	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00		
Service Fees 130 - 00290		\$7,500.00	\$7,500.00	\$7,500.00
TOTAL	\$0.00	\$7,500.00		
Education and Information 130 - 00295		\$19,720.00	\$19,720.00	\$19,720.00
TOTAL	\$0.00	\$19,720.00		
Travel 130 - 00300		\$13,947.25	\$13,947.25	\$13,189.32
Chad Stang - reimburse mileage	\$757.93			
TOTAL	\$757.93	\$13,189.32		

SPECIAL FUND - Monday, May 15, 2023

	EXPENSE	CURRENT P.O. BALANCE	CURRENT BALANCE	NEW BALANCE
Advertising and Printing 130 - 00325		\$9,269.00	\$9,269.00	\$9,269.00
TOTAL	\$0.00	\$9,269.00		
Other Expense 130-00475		\$70,000.00	\$70,000.00	\$70,000.00
TOTAL	\$0.00	\$70,000.00		
Hospitalization 130-00500		\$25,522.08	\$25,522.08	\$25,522.08
TOTAL	\$0.00	\$25,522.08		
Capital Improvements 130-00510		\$62,289.82	\$62,289.82	\$62,289.82
TOTAL	\$0.00			
TOTAL SPECIAL FUND EXPENDITURES	\$1,435.90		\$232,345.25	\$230,909.35

H2OHIO TA FUND 168 - Monday, May 15, 2023

Hospitalization 168-00500		\$4,600.55	\$4,600.55	\$4,600.55
TOTAL		\$0.00		
TOTAL H2OHIO TA FUND EXPENDITURES		\$0.00	\$4,600.55	\$4,600.55

DITCH MAINTENANCE FUND - Monday, May 15, 2023

	EXPENSE	CURRENT P.O. BALANCE \$9,536.90	CURRENT BALANCE \$9,536.90	NEW BALANCE \$9,536.90
Materials 160 - 00175				
.....				
TOTAL	\$0.00	\$9,536.90		
.....				
Contracts/Projects 160-00275		\$85,769.78	\$85,769.78	\$82,994.97
Terry McConnell Excavating - Latham SDR	\$2,424.81			
Brown Crane & Assoc - bookkeeping	\$350.00			
.....				
TOTAL	\$2,774.81	\$82,994.97		
.....				
Advertising/Printing 160-00325		\$0.00	\$0.00	\$0.00
.....				
TOTAL	\$0.00	\$0.00		
.....				
Other Expenses 160 00475		\$28,904.01	\$28,904.01	\$27,245.33
Huron SWCD - reimburse Nate pesticide license	\$75.00			
Huron SWCD - reimburse equipment use	\$1,583.68			
.....				
TOTAL	\$1,658.68	\$27,245.33		
.....				
Hospitalization 160-00500		\$7,600.25	\$7,600.25	\$7,600.25
.....				
TOTAL	\$0.00			
TOTAL DITCH MAIN. FUND EXPENDITURES	\$4,433.49		\$ 131,810.94	\$127,377.45

DISTRICT FUND - Monda, May 15, 2023***Bills paid with prior approval***

OFSWCD - state envirothon donation ck 8359	\$100.00	
Huron Co. Commissh - insure.F550/2500 ck8360	\$633.04	
Dominos - volunteer tree packer lunch ck 8361	\$67.95	
USPS - postage ck 8362	\$126.00	
TOTAL		\$926.99

Bills needing approval

North Central EMS - envirothon ck 10534	\$525.00	
Boardman Local Schools - 1st & 4th place		
Area II Envirothon ck 10535	\$500.00	
Southeast High School - 2nd place		
Area II Envirothon ck 10536	\$250.00	
RHS Environmental Club - 3rd place		
Area II Envirothon ck 10537	\$250.00	
Huron County Commissioners - oil & filter		
F550 and Silverado ck 10538	\$78.20	
Katherine Nainiger - Envirothon sp.diets ck10539	\$125.37	
Star OH Scholarship - transfer income electronic	\$531.87	
Fair Publishing - poster contest ribbons ck 10541	\$33.47	
Nobils Sports & Trophies - poster contest		
tree plaque and scholarship plaque ck10542	\$95.00	
Schilds - envirothon volunteer snacks ck10543	\$42.70	
Catering by Design - Envirothon food ck10544	\$985.00	
Huron County Engineer - fuel ck 10545	\$513.01	
Cardmember Service - pesticide license \$75.00;		
seedling sale \$2,336.77; kabota \$57.43;		
strawblower \$48.24; Strip till \$13.42;		
envirothon \$4.37 ck 10546	\$2,545.23	
Brown, Crane, & Assoc - H2Ohio ck 10547	\$157.50	
TOTAL		\$6,632.35

H2Ohio Cost Share needing approval

2021 Small grains, 2022 bonus, 2022		
cover crop (summary w/bills)	\$252,322.70	
TOTAL		\$252,322.70

Building bills paid with prior approval

Adams Quality - maintenance contract ck 1630	\$438.00	
Charter Communications - phone/internet ck1631	\$137.97	
Columbia Gas - gas ck 1632	\$281.50	
TOTAL		\$857.47

Building bills needing approval

3L Cleaning - building cleaning ck5302	\$500.00	
G&L Supply - bathroom towels ck 5303	\$246.92	
City of Norwalk - water/sewer ck 5304	\$74.10	
Huron County Treas. - principal+interest ck5305	\$25,369.23	
Cardmember Services - trash bags ck 5306	\$19.99	
TOTAL .		\$26,210.24

DISTRICT FUND - Monda, May 15, 2023

Star OH Misc. investment acct.

<i>Star OH Scholarship acct. -</i>	TOTAL	\$0.00
------------------------------------	--------------	---------------

	TOTAL	\$0.00
--	--------------	---------------

Highlander, Alisa - FPAC-NRCS, OH

From: Greg <eriebasinrcd@yahoo.com>
Sent: Monday, May 22, 2023 2:17 PM
To: Stang, Chad - FPAC-NRCS, OH; Highlander, Alisa - FPAC-NRCS, OH; rushr40.jg@gmail.com
Subject: [External Email]Re: Cancel the request for Dues

External Email

If this message comes from an **unexpected sender** or references a **vague/unexpected topic**,
Use caution before clicking links or opening attachments.
Please send any concerns or suspicious messages to: Spam.Abuse@usda.gov

Sorry again - I hit the send button accidentally. **Please see the first email also.**

Yes - we have been good Partners since 1996 when Ed McConoughey move the office from Willard.

We are **currently storing** our Storage Container, S K Worm & Trailer, and left over 2019 EXPO props etc. **on your property**. Up until recently we have **received all our mail** at your location. We will still receive some for awhile. The official change of address date was 4/28/23. Mail is being forwarded.

Alisa Highlander, alt. for John Ganz, has **quite often helped me** with our regular meetings to greet Members and sign them in. She has also helped Erie Basin with Operating our Animatronics Earthworm at other locations - schools etc. This help has been **much appreciated**.

I also **use your meeting room** to "test" SKW for correct operation before being pick up for an event.
Your staff has also helped me keep the trailer rolling by using your **air compressor**, etc and making some minor **electrical repairs**. Aaron has helped me with other situations.

So Yes, you are very much "in-kind" partners with services that you and **no other SWCD has provided**. All of the above can easily account for more than the annual dues request.

I also apologize myself if the request emails sounded like I was being offensive.
Sincerely and Thank you all,
Greg Small
Coordinator
419-681-6013

Highlander, Alisa - FPAC-NRCS, OH

From: Greg <eriebasinrcd@yahoo.com>
Sent: Monday, May 22, 2023 1:51 PM
To: Stang, Chad - FPAC-NRCS, OH; Highlander, Alisa - FPAC-NRCS, OH; rushr40,jg@gmail.com
Subject: [External Email]Cancel the request for Dues

External Email

If this message comes from an **unexpected sender** or references a **vague/unexpected topic**,
Use caution before clicking links or opening attachments.
Please send any concerns or suspicious messages to: Spam.Abuse@usda.gov

Dear Chad and Board of Supervisors,

We apologize for being a little narrow minded with asking you for Dues for Erie Basin RC&D Council.

Greg Small
Coordinator
419-681-6013