

HURON SOIL AND WATER CONSERVATION DISTRICT

8 Fair Road
Norwalk OH 44857

Don Sweeting, Chairman
John Ganz, Secretary

Brad Harris, Vice Chairman
Zachary Irons, Treasurer

Dan Stevens, Special Projects

AGENDA FOR THE REGULAR APRIL MEETING OF THE BOARD OF SUPERVISORS
HURON SWCD, DISTRICT OFFICE
MONDAY, APRIL 18, 2022 at 8:00 P.M.

1. Approval of Agenda
2. Approval of March's Board Meeting Minutes
3. Public Comment
4. Approval of Current Bills
5. Approval of Financial Statement
 - A. Approve Form 11
6. Building Business – Chad Stang
 - A. Carpet Cleaning
7. NRCS Report – Kevin Kaltenbach
8. O.D.A. Report – Tom Holmes
9. OSU Extension – Mike Gastier
10. Ditch Maintenance – Aaron Robinson
11. Approve Summer Supervisor School Attendance – August 28th to August 30th in Columbus
12. H2Ohio – Chad Stang and Alisa Highlander
13. Correspondence

HURON SOIL AND WATER CONSERVATION DISTRICT
8 Fair Road
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Don Sweeting, Chairman
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Zachary Irons, Treasurer

Dan Stevens, Special Projects Member

MINUTES OF THE REGULAR MEETING OF THE HURON S.W.C.D.
BOARD OF SUPERVISORS
March 21, 2022 at 8:00 p.m.

At 8:07 p.m. Chairman Don Sweeting called the meeting to order.

Other board members John Ganz, Brad Harris, Zachary Irons, and Dan Stevens attended the meeting in person. NRCS District Conservationist Kevin Kaltenbach and District employees Chad Stang and Alisa Highlander also attended in person.

Agenda: Brad Harris moved to approve the March 21, 2022 agenda adding an Executive Session, CREP, and H2Ohio under Correspondence, Zachary Irons seconded the motion. The motion carried with a 4:0 vote.

Minutes: Brad Harris moved to approve the February 22, 2022, minutes as written, while John Ganz seconded the motion. The motion carried with a 4:0 vote.

Public Comment: No person attended from the public.

Bills: Brad Harris moved to approve the following bills which are attached to the official minutes):
5 Bills needing approval – **Special Fund – Total \$703.50**
0 Bills needing approval – **H2Ohio Fund 168 – Total \$0.00**
2 Bills needing approval – **Ditch Maintenance Fund – Total \$12,323.75**

District Fund Bills:

5 District Fund bills paid with prior approval – **Total \$1,759.93**
5 District Fund bills needing approval – **Total \$5,323.03**
8 Building bills paid with prior approval – **Total \$1,795.95**
2 Building bills needing approval– **Total \$820.33**
0 Star Ohio Scholarships paid with prior approval – **Total \$0.00**
0 Star Ohio Misc. paid with prior approval – **Total \$0.00**
Zachary Irons seconded the motion, and the motion carried with a 4:0 vote.

Financials: Dan Stevens moved to approve the February 28, 2022, Financial Statement which is attached to the official minutes:

Cash Basis Total Liabilities and Equity Special Fund:	\$205,898.50
Cash Basis Total Liabilities and Equity District Fund:	\$709,854.41
Accrual Basis Total Liabilities and Equity Ditch Maintenance:	\$108,063.18
Accrual Basis Total Liabilities and Equity H2Ohio TA:	\$96,461.95

Brad Harris seconded the motion, and the motion carried with a 4:0 vote.

NRCS: Kevin Kaltenbach presented the Cooperative Working Agreement for approval which is attached to the official minutes. Brad Harris moved to approve the agreement, while John Ganz seconded the motion. The motion carried with a 4:0 vote.

Building Business: Ray Enderle said cleaning rates will be going up from his 2017 prices.

ODA: Tom Holmes did not attend the meeting.

Ditch Maintenance: Aaron Robinson was not present to review the 2021 Ditch Maintenance Annual Report with the board. Brad Harris moved to table the approval of the report, until Aaron could review it with the board. Zachary Irons seconded the motion. The motion carried with a 4:0 vote.

OSU: Mike Gastier did not attend the meeting.

Correspondence:

H2Ohio – Chad Stang said all cover crops seem ok. Some small grains need to be rechecked. Nineteen VNMP's have been approved by the Ohio Department of Agriculture.

Alisa Highlander said ODA requires a Letter of Collateral from the bank where H2Ohio Cost Share Funds are deposited. Some Districts are using Sweep accounts or money market accounts. CIVISTA will not provide a Letter of Collateral, but they will cc Alisa when the uninsured funds are collateralized by a third party. The Ohio State Treasurer told Alisa that any financial institution must follow the Ohio Revised Code for Public Fund deposits. The Huron SWCD already has an Agreement for Deposit of Public Funds with CIVISTA. Brad Harris moved to continue with depositing the H2Ohio Cost Share Funds in the account set up a couple of months ago for H2Ohio contingent ODA approves the sufficiency of the Agreement for Deposit of Public Funds with CIVISTA. John Ganz seconded the motion. The motion carried with a 4:0 vote.

Dan Stevens moved to approve a Conservation Reserve Enhancement Program Assumption contract from Robert Schafer to his sons who farm the land. Brad Harris seconded the motion. The motion carried with a 4:0 vote.

At 8:55 p.m. Brad Harris moved to enter into executive session for purpose of considering the compensation of public employees - ORC 121.22 (G)1. Zachary Irons seconded the motion. The motion carried with a roll call vote: John Ganz, yes vote; Brad Harris, yes vote; Zachary Irons, yes vote; and Dan Stevens, yes vote.

At 9:22 p.m., the board meeting reconvened.

Zachary Irons moved to approve the following raises:

Veronica Hardy	\$2.00
Alisa Highlander	\$1.19
Aaron Robinson	\$1.34
Lori Liles	\$1.13
Chad Stang	\$1.32
Nathan Watt	\$.99

At 9:24 p.m. Brad Harris moved to adjourn the meeting, while Zachary Irons seconded the motion. The motion carried with a 4:0 vote.

The March 21, 2022 minutes were taken and prepared by Alisa Highlander and reviewed by Chad Stang.



Chairman

4-18-2022
Date



Secretary

4-18-22
Date

MANAGERS REPORT April 2022

EMPLOYEES / VOLUNTEERS/PEOPLE

Veronica attended a soils health training.

EQUIPMENT

New computers- The office is due for a few new computers. Chad will bring a list and price for what is needed.

Strip till- The strip till is ready to go out for the spring, but it may need some maintenance this summer. There are some shafts that are worn. We replaced a couple bearings, and the wheels are still wobbly.

JD 1590- Chad will try to have an update for you at the meeting.

DISTRICT OUTREACH & FUNCTIONS

Tree Sales: The staff is ready for the tree seedlings arrival. We sold out early due to early advertising and limited quantities available to curb the leftover seedling problems we had in the past.

Fish Sales: The fish sale pickup will be Tuesday, April 12th. We have about 24 customers picking up fish.

2nd Grade Arbor Day Program: Alisa worked on exporting the Master Gardener prepared video to an MP4 file and getting it uploaded to Youtube for the second grade classrooms verses in classroom presentations. There were some problems with both the export and upload, but the file conversion worked on the new laptop, while Monday seemed to be the best day for the upload to youtube. Anyway, persistence worked. Alisa will deliver the redbud seedlings April 25th through the 27 to the Elementary Schools.

H2Ohio Program – Veronica and Chad are knocking out the VNMP's. The pair are working on VNMP's that were not completed by 4R certified Ag retailers. Most of the plans look great with only a few minor problems. We have not received plans that were completely out of line. Conferences with producers are taking place to sign-up for Phase II practices. Veronica and Chad have verified the cover crops and wheat. Roughly, five fields of cover crops failed which we were very happy about. Alisa, Chad, and Veronica attended a meeting in Findlay on April 8th. The 3.7 million cost share dollars were deposited to CIVISTA. ODA is looking for us to mark practices completed in May for their reporting to the legislature.

BUILDING

Cleaning- Ray reached out to me about a slight change in the cost for the upcoming year. We are still waiting on Ray's proposal.

Windows- Due to H2Ohio, Chad will attempt to get quotes by the May meeting.

Blacktop to concrete transition- We had a call from a person who fell and broke her wrist after tripping on the concrete ledge stepping up from the blacktop. She just called to make us aware that we should paint the edge yellow so people can see it better. We have talked in the past about changing the layout of the concrete out front. Let's further the discussion at the meeting. We will have the ledge painted orange by the meeting as a temporary fix.

Carpet cleaning- The high traffic areas where the employees walk are in need of being cleaned, even if the whole building does not get cleaned.

TECHNICIANS REPORT for April 2022

Drainage, Surveys and Investigations

<u>GIS Maps</u>	<u>Number of Maps</u>
Contour Maps	52
Watershed	20
Flow Direction Maps	1
Flood Simulator Map	0

Planning Reviews

16 sites reviewed

5 reviewed as possible sites

2022 HSWCD Equipment Report

	2006	2015	2004	2014	2021	2008	2006	2007	2016	J.D.
	Kubota RTV	Kubota RTV	Ford Backhoe	F-550 Ford Dump	Chevy 2500	Remlinger Strip-till	TGM Straw	C.H.E. Box	Landpride 10'	1590 w/s
2015	249	5.1	66.0	5,042.90		534.4	6.0	1.0	254.3	
2021	2.1	68	17.3	2,711.40	11,689.00	283.5	4	0	161.2	1204.4
CURRENT USE										
January	0	4.5	1.21	341.9	707	0	0	0	0	0
February	0	2.5	1.2	111.8	968	0	0	0	0	0
March	0	0.4	0	233.9	1108	0	0	0	0	0
April										
May										
June										
July										
August										
September										
October										
November										
December										
Total YTD	0	7.4	2.41	687.6	2783	0	0	0	0	0
TOTAL USAGE	313.00	401.70	3,033.6	31,174.3	14,472.0	5,639.0	250	13	1,629.70	1,204.40

HURON COUNTY DITCH MAINTENANCE PROGRAM

DITCH MAINTENANCE REPORT March2021

Annual Inspection

#37 #110 #135 #29

#164 #65 #82 #39

#191 #203 #42 #122

#127 #123 #126 #162

#199 #109 #117 #93

#163 #158 #139 #182

#214 #129 #138

51 Inspections Completed to date

#240- Tile draining slow. We are going to jet it this summer.

ODA Updates for Area 2 SWCD Board Meetings April 2022

Submitted By: Thomas Holmes, Area 2 Program Specialist

ODA/Area:

- **Form 11** - This form is used to report and validate your SWCD's local appropriations. **Any local funds to be considered for State Match for Fiscal Year 2023 must be deposited into the special fund by April 30th and your district needs a resolution or other proof of approval for funding you receive from your County's General Fund.** Please use the attached updated form when you are ready to submit your information. The updated Form 11 can also be found on the ODA Website "Resources for SWCDs" under the Forms Financial Tab. Contact your Program Specialist once complete or if you have any questions. Also remember your **Annual Plan of Work for 2022** must be submitted at the time your Form 11 is reviewed.
- **SWCD Internal Program Reviews**- It is time again for SWCDs to complete Internal Program Reviews. The updated internal review form is attached. This review is designed to be done each year to help ensure that Districts are using best operating practices. SWCDs should individually complete the review and email the completed review form to your Program Specialist. The internal review is a great training tool for new employees and supervisors. SWCDs are encouraged to include new supervisors in completing the review. SWCD internal reviews should be completed and returned to your Program Specialist **by May 27th**.
- **Regional Watershed Program Update** - The DSWC Watershed Management Team has been working hard on program development, and recently finalized draft program materials, i.e., region watershed plan outline/framework, detailed work plan, stakeholder involvement process and contact lists. These have now been internally reviewed and approved, and the team is ready to formally kickoff the process with a statewide, in-person meeting of technical support professionals to share uniform guidance, answer questions, and network. During this planning process Watershed Managers have continued to gather information and data to characterize water quality in their regions. The Team held a well-attended breakout session at the annual Conservation Partnership meeting and has continued to network and build connections through the WMAO EPN breakfast, Conservation Tillage Conference, and Scenic River Symposium.
- **Supervisor Elections** – Recruiting community leaders that are willing to serve on the SWCD board is the key function of the SWCD nominating committee. A nominating committee should be formed six months prior to the election, and currently working to seek candidates for your supervisor election. Included, as an attachment, is a checklist for your nominating committee that should serve as a guide of the expectations for recruitment. The [election calculator](#), found on the ODA website, can help you determine election deadline dates. Board candidates should be confirmed 60 days prior to the start of the election, i.e., candidates would be determined by June 1, for an August 1 election period start date.
- **Welcome New ODA staff** – Please welcome Nathan Wilhelm who joined the Division, at the beginning of February, as an engineer for Area 1. Nathan is a licensed professional engineer and a graduate of the University of Cincinnati. He lives in Henry County with his wife Jenna and has a 3-year-old daughter, Vera. He previously worked for the Fulton County Engineer's Office as a drainage engineer. The Division is currently in the process of hiring an engineer to serve in southwest Ohio, Area 4. This engineer will assist with the development and implementation of conservation engineering projects, provide technical assistance and training, and assist in promoting sound nutrient management practices.
- **Use of Beehive Education Events:** The intended use and purpose of the Beehive Program's Education "Events" is to manage, track and ultimately "report out" on the multitude of excellent education and outreach activities that Ohio's 88 SWCDs complete and provide to the Public each year. Unfortunately, there has been a marked increase in the use of Education Events for entering information in Beehive, that is neither education or outreach activities which were completed and provided to the Public. Utilizing Education Events in this manner is neither the correct nor intended use for Education Events and should be avoided. **We are asking for the assistance of SWCD Administrators to help ensure that Education Events are being utilized in the manner for which they are intended.** If anyone has questions or would like more information regarding the use of Education Events can contact Martin Joyce, DSWC, at 614-265-6684 or martin.joyce@agri.ohio.gov

- **Technician Development Program** - You can register for any currently available classes through this link: <https://www.apps.agri.ohio.gov/SWCD/>. Payment options for classes include debit or credit card, electronic fund transfer or select "Pay Later" to mail in a check. At this time, all the in-person Beginner Level courses planned for this spring are full. You can be placed on the waiting list by registering through this link and selecting the class titled: "In-Person Beginner Level Classes Wait list".
- **Envirothon** – The Envirothon is a competitive, academic, outdoor team event for high school students which tests their knowledge in: Aquatic Ecology, Current Environmental Issues, Forestry, Soils and Wildlife. The event is designed to stimulate and reinforce interest in our environment and natural resources while encouraging cooperative decision making, team building, and problem solving. Please consider volunteering, by contacting the host county, for the upcoming dates:
 - Area 1: April 27th – Ottawa National Wildlife Refuge, Ottawa County
 - Area 2: April 28th – Kent State University – Salem Campus, Columbiana County
 - Area 3: April 27th – Caldwell Lake, Noble County
 - Area 4: April 26th – Myeerah Nature Preserve, Logan County
 - Area 5: April 26th – Tar Hollow State Park, Ross County
 - State Envirothon: June 5th- 7th – Lake Erie College, Lake County
 - National Envirothon: July 24th – 30th – Miami University, Butler County

UPCOMING DATES:

- April 5 & 6 – TDP – Surveying (Full)
- April 7 – TDP – Inventory and Evaluation (Full)
- April 30 - Local appropriations must be received and deposited in the Special Fund
- May 17 & 18 - TDP-Pond Design (Spots available)
- May 27th – Internal Reviews due to Program Specialists
- May 31st – Signed Form-11's and approved Annual Plans of Work due to Program Specialists

OFSWCD:

- The annual Summer Supervisor School will be held in Area 5, from August 28-30 with lodging at the Renaissance Columbus Westerville-Polaris hotel. (This is not the same hotel as the annual partnership meeting.) Tours, breakout sessions, and comradery are currently being planned. Look for more information in upcoming monthly updates.

OSWCC:

- The next quarterly OSWCC meeting will be held in person at ODA Reynoldsburg, on May 5th.
- Please send any board appointments to Emily Heppner Emily.Heppner@agri.ohio.gov prior to May 1st.

OASWCDE: On behalf of the OASWCDE board, we hope everyone is staying safe and healthy! A few updates are listed below:

- OASWCDE 2022 membership form is on the website, <http://www.oaswcde.org/benefits--opportunities.html>. Dues must be submitted by April 1st. Any dues paid after April 1st will be rolled over to 2023 membership. We are currently 177 members strong.
- The OASWCDE Training Scholarship is a \$50 scholarship that is available year-round. The Scholarship is for OASWCDE members whose districts may not have the funds to send staff to professional development opportunities.
- The application deadline for The Sherry West Scholarship and SWCD Staff Continuing Education Scholarship is July 8th. Scholarship applications can be found on the website, <https://www.oaswcde.org/scholarships.html>.
- Farm Science Review Clean-Up Days
 - May 3rd – OASWCDE Board of Directors
 - May 24th – All Staff
 - June 21st – All Staff
- David Runkle was appointed to the OASWCDE Board to replace the vacant position left by Bonnie Dailey in Area V.
- The March Edition of the OASWCDE Newsletter included an Employee Survey. Data collected will be used to inform discussions related to issues of pay, staff turnover, and other human resource concerns. The survey can be found here, <https://forms.gle/ZSrEZAnQHZjkgwqK8>



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Huron Soil & Water Conservation District
8 Fair Road
Norwalk, OH 44857

RE: Monthly Financial Statements

To Whom It May Concern:

The attached financial statements are true and correct, to the best of my knowledge, based on the information given to me by the Huron County Soil & Water Conservation District. All bank accounts have been reconciled with the monthly statements from the various banking institutions.

Should you have any questions or comments, please give me a call at the above number.

Sincerely,

Tracy Brown
BROWN, CRANE & ASSOCIATES LTD.

Enclosures

**Huron County SWCD
Balance Sheet
As of March 31, 2022**

Cash Basis

Mar 31, 22

ASSETS

Current Assets

Checking/Savings

Cash Change Fund	50.00
CBC Checking	76,806.95
H2Ohio Civista Cost Share	50.00
Petty Cash	40.00
PNC-Building Account	276,847.99
Star Ohio - Other Investments	
CAM Contribution Agreement	9,553.72
CREP/TA	3,120.00
District Funds	40,198.27
GLRI - Salaries	75,768.30
GLRI Outreach	209.26
H2Ohio TA Restricted	180,000.00
NRP Cost Share	11,548.98
WLEB	2,500.00

Total Star Ohio - Other Investments 322,898.53

Star Ohio - Scholarship Fund 48,999.73

Total Checking/Savings 725,693.20

Total Current Assets 725,693.20

TOTAL ASSETS 725,693.20

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Sales Tax Payable 189.94

Total Other Current Liabilities 189.94

Total Current Liabilities 189.94

Total Liabilities 189.94

Equity

Retained Earnings 801,886.59

Net Income -76,383.33

Total Equity 725,503.26

TOTAL LIABILITIES & EQUITY 725,693.20

Cathy Bruner
4/8/22

[Signature]
4/18/22

Huron County SWCD
Accounts Receivable List
As of March 31, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Jerry Brewer
4/8/22

[Signature]
4/18/22

Huron County SWCD Income Statement

March 2022

Cash Basis

	Mar 22	Jan - Mar 22
Ordinary Income/Expense		
Income		
Building Income	18,939.09	29,777.27
Carol Proctor Scholarship Fund	450.00	450.00
Equipment Rental Income		
00 Tree Planter	100.00	100.00
05 Honda ATV	83.52	83.52
15 F550 Truck	523.14	523.14
18 JD Drill W/seeder Income	0.00	75.00
21 JD Drill Rental	0.00	434.40
Rental Interest	0.00	101.33
Total Equipment Rental Income	706.66	1,317.39
Interest Income		
Star Ohio Interest	87.65	168.91
Total Interest Income	87.65	168.91
Sale of Products		
Advertising - Newsletter, etc.	200.00	2,700.00
Fish Sales	527.81	626.81
Miscellaneous	0.00	35.58
Site Review	1,480.00	2,200.00
Tree Sales	899.96	2,286.70
Total Sale of Products	3,107.77	7,849.09
Total Income	23,291.17	39,562.66
Gross Profit	23,291.17	39,562.66
Expense		
Advertising & Printing	160.50	160.50
Bank Service Charge	50.22	39.77
Building Expense		
Janitorial		
Labor	500.00	1,562.50
Supplies	0.00	252.23
Total Janitorial	500.00	1,814.73
Repairs		
Maint. Contracts	0.00	223.00
Total Repairs	0.00	223.00
Utilities		
Electric	638.24	1,570.42
Garbage	143.18	424.58

Tracy Bruner
 4/18/22

4-18-22

This is an unaudited Financial Statement.

**Huron County SWCD
Income Statement**

March 2022

Cash Basis

	Mar 22	Jan - Mar 22
Gas	320.33	1,172.00
Sewer/Water	59.40	184.50
Telephone	275.94	413.91
Total Utilities	1,437.09	3,765.41
Total Building Expense	1,937.09	5,803.14
Equipment Expense		
04 NH Backhoe	0.00	26.01
09 Kabota	24.77	24.77
15 Ford F550 Truck	0.00	199.66
21 Silverado	274.24	519.73
Equipment Supplies	0.00	6.58
Riding Lawnmower	0.00	18.52
Snow Blade	0.00	67.41
Total Equipment Expense	299.01	862.68
Events & Education		
Other Misc. Events	0.00	125.00
Tree Sale Purchases	583.80	583.80
Total Events & Education	583.80	708.80
H2Ohio TA Expense		
H2Ohio Transfer	0.00	99,000.00
Total H2Ohio TA Expense	0.00	99,000.00
Incentive Awards	0.00	2,000.00
Professsional Services		
H2Ohio Bookkeeping	0.00	140.00
Professsional Services - Other	70.00	70.00
Total Professsional Services	70.00	210.00
Supplies		
H2Ohio Expenses	0.00	36.32
Office Supplies	0.00	226.04
Other Supplies	0.00	0.00
Postage	232.00	680.93
Total Supplies	232.00	943.29
Travel & Expenses		
NACD Meeting	3,619.72	4,154.72
OFSWCD Meeting	500.00	500.00
Other Travel & Meetings	90.00	1,328.40
	90.00	1,328.40


Huron County SWCD
Income Statement

March 2022

Cash Basis

	<u>Mar 22</u>	<u>Jan - Mar 22</u>
Total Travel & Expenses	4,209.72	5,983.12
Total Expense	7,542.34	115,711.30
Net Ordinary Income	15,748.83	-76,148.64
Other Income/Expense		
Other Income		
Sales Tax Discount/Payable	0.00	-234.69
Total Other Income	0.00	-234.69
Net Other Income	0.00	-234.69
Net Income	<u>15,748.83</u>	<u>-76,383.33</u>

Tracy Brown
4/8/22


4/18/22

**Special Fund
Balance Sheet
As of March 31, 2022**

Cash Basis

	<u>Mar 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	172,548.52
Total Checking/Savings	<u>172,548.52</u>
Total Current Assets	<u>172,548.52</u>
TOTAL ASSETS	<u><u>172,548.52</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	211,420.80
Net Income	<u>-38,872.28</u>
Total Equity	<u>172,548.52</u>
TOTAL LIABILITIES & EQUITY	<u><u>172,548.52</u></u>

Tracy Braum
4/8/22

Andy L
4/18/22

**Special Fund
Income Statement
March 2022**

Cash Basis

	<u>Mar 22</u>	<u>Jan - Mar 22</u>
Income		
Revenue Receipts		
Other	1,350.44	1,350.44
State	0.00	42,742.00
Total Revenue Receipts	<u>1,350.44</u>	<u>44,092.44</u>
Total Income	<u>1,350.44</u>	<u>44,092.44</u>
Gross Profit	1,350.44	44,092.44
Expense		
Advertising & Printing	1,053.00	1,053.00
Contract Services		
Contract Labor	<u>1,037.50</u>	<u>1,582.50</u>
Total Contract Services	1,037.50	1,582.50
Insurance		
Health Insurance	2,900.58	19,501.74
Workers Compensation	<u>120.29</u>	<u>147.40</u>
Total Insurance	3,020.87	19,649.14
Meetings & Seminars	120.92	120.92
Payroll Expense		
Employee Salaries	13,262.38	39,293.26
Medicare	188.06	557.20
PERS	<u>1,851.83</u>	<u>6,499.08</u>
Total Payroll Expense	15,302.27	46,349.54
Rental		
Office Rental	<u>13,520.00</u>	<u>13,520.00</u>
Total Rental	13,520.00	13,520.00
Supplies		
Educational Supplies	59.00	59.00
Office Supplies	<u>586.86</u>	<u>630.62</u>
Total Supplies	645.86	689.62
Total Expense	<u>34,700.42</u>	<u>82,964.72</u>
Net Income	<u><u>-33,349.98</u></u>	<u><u>-38,872.28</u></u>

Tracy Brown
4/8/22

[Signature]
4/18/22

This is an unaudited financial statement.

Ditch Maintenance
Balance Sheet
As of March 31, 2022

Accrual Basis

	<u>Mar 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	150,529.34
Total Checking/Savings	<u>150,529.34</u>
Total Current Assets	<u>150,529.34</u>
TOTAL ASSETS	<u>150,529.34</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	121,563.04
Net Income	28,966.30
Total Equity	<u>150,529.34</u>
TOTAL LIABILITIES & EQUITY	<u>150,529.34</u>

Tracy Brown
4/8/22

John A.
4/18/22

Ditch Maintenance Income Statement

Accrual Basis

March 2022

	Mar 22	Jan - Mar 22
Income		
Assessments	63,272.94	63,272.94
Total Income	63,272.94	63,272.94
Expense		
Contract Services		
Contract Labor	14,003.75	14,348.75
Total Contract Services	14,003.75	14,348.75
Equipment Use	1,213.32	1,213.32
Insurance		
Health Insurance	1,324.23	5,185.13
Workers Compensation	33.23	40.72
Total Insurance	1,357.46	5,225.85
Payroll Expenses		
Employee Salaries	3,662.42	11,481.15
Medicare	52.20	163.58
PERS	517.63	1,794.03
Total Payroll Expenses	4,232.25	13,438.76
Supplies		
Ditch Maintenance Supplies	0.00	79.96
Total Supplies	0.00	79.96
Total Expense	20,806.78	34,306.64
Net Income	42,466.16	28,966.30

Tracy Blum
4/8/22

[Signature]
4/18/22

8:37 AM
04/08/22
Accrual Basis

H2Ohio TA
Profit & Loss YTD Comparison - HSWC
March 2022

	<u>Mar 22</u>	<u>Jan - Mar 22</u>
Income		
Grant Income	0.00	99,000.00
Total Income	0.00	99,000.00
Expense		
Health/Life Insurance	1.67	2,705.01
Medicare Expense	33.14	99.42
PERS Expense	336.00	1,176.00
Salary Expense	2,400.00	7,200.00
Workers Compensation Expense	9.00	11.03
Total Expense	2,779.81	11,191.46
Net Income	<u><u>-2,779.81</u></u>	<u><u>87,808.54</u></u>

Jerry Brewer
4/8/22

July A
4/8/22

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04/08/22
Accrual Basis

H2Ohio TA
Balance Sheet
As of March 31, 2022

	<u>Mar 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	93,682.14
Total Checking/Savings	93,682.14
Total Current Assets	93,682.14
TOTAL ASSETS	<u>93,682.14</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	5,873.60
Net Income	87,808.54
Total Equity	93,682.14
TOTAL LIABILITIES & EQUITY	<u>93,682.14</u>

Troy Brown
4/8/22

July L
4/18/22

SPECIAL FUND - Monday, April 18, 2022

	EXPENSE	CURRENT P.O. BALANCE	CURRENT BALANCE	NEW BALANCE
<i>Supplies 130-00175</i>		\$19,369.38	\$19,369.38	\$19,369.38
TOTAL	\$0.00	\$19,369.38		
<i>Contracts / Services 130 - 00280</i>		\$3,417.50	\$3,417.50	\$2,942.50
Brown, Crane, & Assoc. - bookkeeping	\$475.00			
TOTAL	\$475.00	\$2,942.50		
<i>Office Rentals 130 - 00285</i>		\$0.00	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00		
<i>Service Fees 130 - 00290</i>		\$5,000.00	\$5,000.00	\$5,000.00
TOTAL	\$0.00	\$5,000.00		
<i>Education and Information 130 - 00295</i>		\$19,941.00	\$19,941.00	\$19,941.00
TOTAL	\$0.00	\$19,941.00		
<i>Travel and Expense 130 - 00300</i>		\$14,879.06	\$14,879.08	\$14,879.08
TOTAL	\$0.00	\$14,879.06		

Handwritten signature and date 4/18/22

SPECIAL FUND - Monday, April 18, 2022

	EXPENSE	CURRENT P.O. BALANCE	CURRENT BALANCE	NEW BALANCE
<i>Advertising and Printing 130 - 00325</i>		\$5,947.00	\$5,947.00	\$5,947.00
TOTAL	\$0.00	\$5,947.00		
<i>Other Expense 130-00475</i>		\$70,000.00	\$70,000.00	\$70,000.00
TOTAL	\$0.00	\$70,000.00		
<i>Hospitalization 130-00500</i>		\$22,504.94	\$22,504.94	\$22,504.94
TOTAL	\$0.00	\$22,504.94		
<i>Capital Improvements 130-00510</i>		\$42,752.63	\$42,752.63	\$42,752.63
TOTAL	\$0.00	\$42,752.63		
TOTAL SPECIAL FUND EXPENDITURES	\$475.00		\$203,811.53	\$203,336.53

H2OHIO TA FUND 168 - Monday, April 18, 2022

<i>Hospitalization 168-00500</i>		\$9,168.59	\$9,168.59	\$9,168.59
TOTAL	\$0.00			
TOTAL H2OHIO TA FUND EXPENDITURES	\$0.00		\$9,168.59	\$9,168.59

July L
4-18-22

DITCH MAINTENANCE FUND - Monday, April 18, 2022

	EXPENSE	CURRENT P.O. BALANCE	CURRENT BALANCE	NEW BALANCE
<i>Materials 160 - 00175</i>		\$9,920.04	\$9,920.04	\$9,920.04
.....				
TOTAL	\$0.00	\$9,920.04		
.....				
<i>Contracts/Projects 160-00275</i>		\$75,651.25	\$75,651.25	\$75,376.25
Brown, Crane, & Assoc. - bookkeeping	\$275.00			
.....				
TOTAL	\$275.00	\$75,376.25		
.....				
<i>Advertising/Printing 160-00325</i>		\$0.00	\$0.00	\$0.00
.....				
TOTAL	\$0.00	\$0.00		
.....				
<i>Other Expenses 160 00475</i>		\$27,330.08	\$27,330.08	\$27,075.03
Huron SWCD - reimburse equipment use	\$255.05			
.....				
TOTAL	\$255.05	\$27,075.03		
.....				
<i>Hospitalization 160-00500</i>		\$8,560.32	\$8,560.32	\$8,560.32
.....				
TOTAL	\$0.00			
TOTAL DITCH MAIN. FUND EXPENDITURES	\$530.05		\$ 121,461.69	\$120,931.64

[Handwritten Signature]
4/18/22

DISTRICT FUND - Monday, April 18, 2022

Bills paid with prior approval

Tim White - tree refund ck 8314	\$37.54
Alina Nemecek - tree refund ck 8315	\$7.51

TOTAL **\$45.05**

Bills needing approval

Brown, Crane, & Assoc. - bookkeeping ck10481	\$70.00
Cardmember Services - \$78.00 advertising; 2022 tree seedlings for resale \$1,405.94; drill set \$16.07; OFSWCD mtg. \$529.34 ck10482	\$2,029.35
Huron County Engineer - fuel ck10483	\$354.10

TOTAL **\$2,453.45**

Building bills paid with prior approval

Republic Services - garbage ck 1549	\$143.18
City of Norwalk - water/sewer ck 1550	\$59.40
Ohio Edison - electric ck 1551	\$618.97
Spectrum - fax phone internet ck 1554	\$137.97

TOTAL **\$959.52**

Building bills needing approval

Cardmember Services - sanitary napkin bags \$31.98; TP, tissue, paper towel \$41.08; fridge thermometer, garbage can \$48.97; cleaning supplies \$40.82; wall anchors \$1.79 ck 5283	\$164.64
3L Cleaning - ;building cleaning	\$562.50

TOTAL **\$727.14**



DISTRICT FUND - Monday, April 18, 2022

Star OH Misc. investment acct.

none

TOTAL

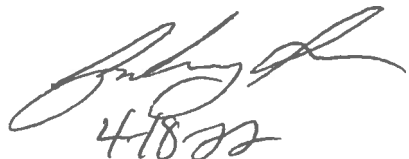
\$0.00

Star OH Scholarship acct. -

none

TOTAL

\$0.00



A handwritten signature in cursive script, followed by the date "4-18-22" written in a similar style.

Natural Resources Conservation Service District Conservationist Report

Service Center:

Norwalk

Dates Report Covers:

March-April 2022

DC Name:

Kevin Kaltenbach

Updates and News:

County/Area Updates:

- New AC starts April 25th -Allen Adkins

News:

-

NRCS Farm Bill Programs:

Environmental Quality Incentive Program (EQIP):

- Program Updates: Application cutoff was Jan 14th (Been helping Lorain and Medina)
- Number of applications: Finished Assessments and Rankings
- Number of new Contracts: 0

Conservation Stewardship Program (CSP):

- Program Updates: Application cut off was Jan 14th New sign up through May 13th)
- Number of applications: All applications are assessed and ranked.....waiting for preapproval
- Number of new Contracts:0

Agricultural Conservation Easement Program (ACEP):

- Program Updates: N/A
- Number of applications:
- Number of new Contracts:
- Number of new Compatible Use Requests:

Conservation Technical Assistance (CTA):

- Conservation Planning: Continuing to provide assistance to a few landowners
- Construction/Engineering:

FSA Assisted Farm Bill Programs:

Conservation Reserve Program (CRP)

- Program Updates: 58 Re-enrolls to look at for 2023- Looked at 8 last week
- Number of applications: 0
- Number of new Contracts: 0
- General sign up is closed
- CRP Grasslands is currently open
- WQIP

Natural Resources Conservation Service District Conservationist Report

Food Security Act - Highly Erodible Land and Wetland

Number of Determinations:

- | | | | |
|---------------------------------------|---|---|---|
| | • No. of new HEL Determinations | 9 | • No. of new Wetland Determinations |
| | • No. of new 569s | | • No. of Wetland Determinations completed |
| | • No. of Wetland Reconsiderations, COC Appeals, & NAD Appeals | | |
| • Total Outstanding requests: | | | |
| • HEL: 0 | | | |
| • Wetland: 7 | | | |
| • 569s: 0 | | | |
| • 3 new reconsiderations have come in | | | |

Outreach Activities: Meetings, Field Days, Workshops

Results of Recent Events & Activities:

Date of event	Name of Event or Activity	Topic	Customers assisted/ Reached	Notes:
	N/A			

Upcoming Events

Acting for a few DC's here in the near future

General Comments:

Daily Activities: *Supervisors return to the office fulltime April 18th. Rest of employees May 2nd*

Other:

-
-

2022 APRIL H2OHIO

CANCELLATIONS:

Martin Family Farms LLC	\$12,174.20
Clint Minniear	\$5,620.50
Milky Way Farms	\$54,915.80
	\$72,710.50

APPROVE VNMP'S THAT WERE APPROVED BY VERNONICA & CHAD; APPROVE PHASE II CONTRACTS

Acacia Farms	\$187,500.00
Tri View Farms	\$592,125.00
Brian Fries Farms	\$14,535.00
Gates Family Farm LLC	\$23,196.30
Peru Valley Farms LLC	\$113,217.00
HB Farms LLC	\$66,154.70
Mark Schaffer Farms	\$557,925.00
Bradley C. Smith	\$47,588.00
	\$1,602,241.00

APPROVE PHASE II CONTRACTS ONLY. ODA APPROVED VNMP'S

Ray Baxter	\$14,040.00
Vernon Baxter	\$63,011.00
Dean Betschman	\$45,888.50
Christian Burt	\$34,550.00
Alan Cramer	\$58,725.00
Kevin Cramer	\$24,720.00
Kyle Cramer	\$14,170.00
Michael P. Cramer	\$7,250.00
Bryan Deppen	\$465,626.65
The Humphrey Company	\$98,156.50
Michael L. Gastier	\$14,947.50
Jo-Beck Farms LLC	\$79,716.90
Gravel Ridge Farms	\$106,620.00
David Kamm	\$106,356.00
Erik Kernell	\$209,085.00
Arthur C. Krikke	\$32,836.50
Daniel M. Mahl	\$15,718.90
Schneiter Grain LLC	\$64,899.00
Brian Ogilvy	\$12,555.00
Richard C. Phillips	\$30,143.50
Cody Rine	\$6,560.00
Jerald R. Rockwell	\$23,814.00
Reilly Family Farms LLC	\$177,200.00
Mark Rospert	\$15,000.00
Thomas Rospert Rev. Trust	\$21,890.00
Tom Ruffing	\$46,021.50
EZ Way Farms LLC	\$195,610.50
Barbara E. Smith	\$35,647.00
Brandon Sparks	\$133,732.70
Stieber Bros	\$753,290.00
Stieber Bros Inc.	\$291,770.00
Stephen F. Stockmaster	\$109,245.00
Suvara LLC	\$47,595.00
K. Trimner Farms Inc.	\$47,070.00
R. Dale Wilson	\$29,655.00
	\$3,433,116.65

TOTAL PHASE II \$5,035,357.65



Financial Obligation

Huron SWCD - 2022.8 (3/27/2022 - 4/9/2022)

Annual Leave

Employee	Begin Balance	Earned	Used	End Balance	Actual Obligation	Billable Obligation
Aaron Robinson	231.02	6.20	10.00	227.22	\$5,453.28	\$8,793.41
Alisa Highlander	134.45	7.70	8.50	133.65	\$2,739.83	\$4,620.28
Chad Stang	177.16	4.60	0.00	181.76	\$4,816.64	\$7,501.24
Lori Liles	277.10	7.70	0.00	284.80	\$6,336.80	\$10,563.23
Nathan Watt	92.15	4.60	0.00	96.75	\$1,789.88	\$2,860.90
Veronica Hardy	42.20	4.60	0.00	46.80	\$795.60	\$1,318.36
Annual Leave Total					\$21,932.02	\$35,657.42

Sick Leave

Employee	Begin Balance	Earned	Used	End Balance	Actual Obligation	Billable Obligation
Aaron Robinson	240.62	4.60	21.50	223.72	\$5,369.28	\$8,657.96
Alisa Highlander	119.54	4.60	0.00	124.14	\$2,544.92	\$4,291.61
Chad Stang	204.06	4.60	0.00	208.66	\$5,529.46	\$8,611.35
Lori Liles	296.56	4.60	13.50	287.66	\$6,400.48	\$10,669.38
Nathan Watt	385.89	4.60	0.00	390.49	\$7,224.08	\$11,546.81
Veronica Hardy	22.33	4.60	0.00	26.93	\$457.76	\$758.53
Sick Leave Total					\$27,525.97	\$44,535.64

Comp Time

Employee	Begin Balance	Earned	Used	End Balance	Actual Obligation	Billable Obligation
Aaron Robinson	0.00	0.00	0.00	0.00	\$0.00	\$0.00
Alisa Highlander	(0.01)	0.00	0.00	(0.01)	(\$0.10)	(\$0.17)
Chad Stang	5.50	0.00	1.50	4.00	\$105.87	\$164.87
Lori Liles	0.50	0.00	0.00	0.50	\$11.01	\$18.36
Nathan Watt	6.00	0.00	0.00	6.00	\$111.00	\$177.42
Veronica Hardy	10.88	0.00	0.00	10.88	\$184.88	\$306.35
Comp Time Total					\$412.65	\$666.83

Personal Time

No Personal Time Found For Specified Pay Period

Veronica Hardy
4/18/2022