

HURON SOIL AND WATER CONSERVATION DISTRICT

8 Fair Road

Dan Stevens, Chairman

John Ganz, Secretary

Don Sweeting, Vice Chairman

Brad Harris, Treasurer

Zachary Irons Special Projects

AGENDA FOR THE SPECIAL MEETING OF THE BOARD OF SUPERVISORS
VIA ZOOM

Monday, March 15, 2021 at 8:00 P.M.

Meeting ID: 878 0818 5165

Passcode: 337599

+1 312 626 6799 US (Chicago)

- 1) Approval of Agenda
- 2) Approval of February Board Meeting Minutes
- 3) Public Comments
- 4) Approval of Current Bills – Chad Stang
- 5) Approval of Financial Statement
- 6) NRCS Report – Kevin Kaltenbach
- 7) Building Business – Chad Stang
- 8) O.D.A. Report – Tom Holmes
- 9) Ditch Maintenance – Aaron Robinson
- 10) O.S. U. Extension Report – Mike Gastier
- 11) Correspondence

**HURON SOIL AND WATER CONSERVATION DISTRICT
8 Fair Road
Norwalk OH 44857**

**Dan Stevens, Chairman
John Ganz, Secretary**

**Don Sweeting, Vice Chairman
Brad Harris, Treasurer**

**Zachary Irons
Special Projects Member**

**MINUTES OF THE SPECIAL FEBRUARY 16, 2021 MEETING OF THE HURON S.W.C.D.
BOARD OF SUPERVISORS Via ZOOM**

At 8:01p.m. Chairman Dan Stevens called the ZOOM meeting to order.

Other board members on the Zoom call were Brad Harris and Zachary Irons. Huron S.W.C.D. Manager Chad Stang, Ditch Maintenance Supervisor Aaron Robinson and Administrative Assistant Alisa Highlander attended the ZOOM meeting also.

Agenda: Brad Harris moved to approve the February 16, 2021 agenda. Zachary Irons seconded the motion. The motion carried with a roll call vote: Brad Harris, yes vote; Zachary Irons, yes vote; and Dan Stevens, yes vote.

Minutes: Zachary Irons moved to approve the January 19, 2021 minutes as written, while Brad Harris seconded the motion. The motion carried with a roll call vote: Brad Harris, yes vote; Zachary Irons, yes vote; and Dan Stevens, yes vote.

Public Comment: No person from the public attended the Zoom meeting.

Bills: Brad Harris moved to approve the February spreadsheet of bills (enclosed with official minutes).

2 Bills needing approval – **Special Fund – Total \$516.40**

3 Bills needing approval– **Ditch Maintenance Fund – Total \$5,296.79**

District Fund Bills:

1 District Fund bill paid with prior approval – **Total \$110.00**

2 District Fund bills needing approval – **Total \$161.71 (includes employee association membership)**

7 Building bills paid with prior approval – **Total \$1,096.99**

0 Building bill needing approval – **Total \$0.00**

0 Star Ohio Scholarships paid with prior approval – **Total \$0.00**

1 Star Ohio Misc. paid with prior approval – **Total \$36,631.84 ('21 Silverado)**

Zachary Irons seconded the motion. The motion carried with a roll call vote: Brad Harris, yes vote; Zachary Irons, yes vote; and Dan Stevens, yes vote.

Financials: Brad Harris moved to approve the January 31, 2021 financials which are attached to the official minutes.

Cash Basis Total Liabilities and Equity **Special Fund:** \$148,494.56

Cash Basis Total Liabilities and Equity **District Fund:** \$334,020.08

Accrual Basis Total Liabilities and Equity **Ditch Maintenance:** \$120,558.07

Zachary Irons seconded the motion. The motion carried with a roll call vote: Brad Harris, yes vote; Zachary Irons, yes vote; and Dan Stevens, yes vote.

2020 Cash Basis: Brad Harris moved to approve the 2020 Cash Basis, while Zachary Irons seconded the motion. The motion carried with a roll call vote: Brad Harris, yes vote; Zachary Irons, yes vote; and Dan Stevens, yes vote.

Purchase Orders, Charge Card, Vouchers, Payroll Authorizations: Zachary Irons moved to approve the signatures on purchase orders, charge card, vouchers, and payroll, while Brad Harris seconded the motion. The motion carried with a roll call vote: Brad Harris, yes vote; Zachary Irons, yes vote; and Dan Stevens, yes vote.

Approve Final 2021 SF Budget: Chad Stang said his preliminary budget request was \$180,000.00, but it was reduced by 5% at the Commissioners request. The Final Budget request is \$180,000.00, which Chad said will be appropriated by the commissioners. The motion carried with a roll call vote: Brad Harris, yes vote; Zachary Irons, yes vote; and Dan Stevens, yes vote.

Audit Committee: Zachary Irons moved to approve John Ganz, Don Sweeting, and himself on the Audit Committed that the State Auditor suggested. Brad Harris seconded the motion, and the motion carried with a roll call vote: Brad Harris, yes vote; Zachary Irons, yes vote; and Dan Stevens, yes vote.

Building Business: Chad Stang reported we have not seen the large lump sum payment.

2021 Silverado Rental Rate: Chad Stang said we charge \$1.53 per mile for Ditch Maintenance use of the F550. Brad Harris moved to set \$1.00 per mile for the new Silverado. Zachary Harris seconded the motion. The motion carried with a roll call vote: Brad Harris, yes vote; Zachary Irons, yes vote; and Dan Stevens, yes vote.

NRCS: Kevin Kaltenbach did not attend the Zoom meeting.

ODA: Tom Holmes did not attend the Zoom meeting. Chad Stang did have a pen pack manure complaint he investigated just outside the Western Lake Erie Basin, and he talked with Tom. There was no violation.

OSU: Mike Gastier did not attend the Zoom meeting.

Ditch Maintenance:

- **2020 DM Annual Report:** Aaron Robinson said he spent the most money in Ditch Maintenance history, with a low assessment. He briefly reported some of the 2020 accomplishments namely 865' of tile replacement. Brad Harris moved to approve the 2020 Ditch Maintenance Annual Report, while Zachary Irons seconded the motion. The motion carried with a roll call vote: Brad Harris, yes vote; Zachary Irons, yes vote; and Dan Stevens, yes vote. The Annual Report is attached to the official minutes.
- **2021 Ditch Maintenance Budget:** Aaron Robinson said the *Other* line item changed a little. He said the accounts are looking good. Zachary Irons moved to approve the 2021 Ditch Maintenance Final Budget, while Brad Harris seconded the motion. The motion carried with a roll call vote: Brad Harris, yes vote; Zachary Irons, yes vote; and Dan Stevens, yes vote.
- Mark Stacklin raised concern about the District making money off lending equipment to ditch maintenance, especially the chain saw. The board noted that money is needed to repair and replace equipment needed to maintain ditches.

2021 Annual Meeting: No action was taken. Chairman Dan Stevens requested that we revisit the 76th Annual Meeting in May.


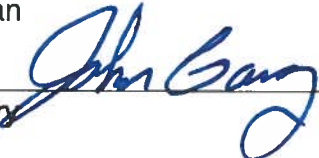
2021 Initial APO: Brad Harris moved to approve the 2021 Annual Plan of Operations with a correction to reflect 2021 on page two for the 2nd Grade Arbor Day Program. Zachary Irons

seconded the motion. The motion carried with a roll call vote: Brad Harris, yes vote; Zachary Irons, yes vote; and Dan Stevens, yes vote.

Correspondence: There was no correspondence.

At 8:37 p.m. Zachary Irons moved to adjourn the February 16, 2021 board meeting, while Brad Harris seconded the motion. The motion carried with a roll call vote: Brad Harris, yes vote; Zachary Irons, yes vote; and Dan Stevens, yes vote.

The February 16, 2021 minutes were taken and prepared by Alisa Highlander and reviewed by Chad Stang.

 _____	<u>3-18-21</u>
Chairman	Date
 _____	<u>3-29-21</u>
Secretary	Date

MANAGERS REPORT MARCH 2021

EMPLOYEES / VOLUNTEERS/PEOPLE

Community Garden- Chad will purchase the cool season grass/ wildflower patch at Christie Lane to go with their learning garden.

2021 Fair- It will be held this year, and it will hopefully will be 100%. We need to start thinking about some outreach ideas that could help make our area useful and worth the time. With 2020 being a lost year for outreach, it would be nice to get in front of more people.

EQUIPMENT

Chevy 2500 gas crew cab – We purchased aftermarket running boards for the truck that should be here before the board meeting.

Trading the 15' drill- The Drill is expected to be delivered in April.

Strip Till- We got the correct strip till part, and we will be making the swap soon, so it is ready for spring use.

DISTRICT OUTREACH FUNCTIONS

Tree and Fish Sale- We are already selling out of some trees. We've added more of the trees, but the vendors are sold out too.

2nd Grade Arbor Day – This was completely cancelled in 2020 due to COVID. We plan to deliver Red Bud Tree Seedlings to the second grade classrooms without the in-school program. However, Alisa contacted a couple of enthusiastic Master Gardeners who have presented in the past to be videoed for Facebook or Youtube, for a virtual education about the seedlings. We will still sponsor the poster contest like in the past.

DISTRICT ISSUES

Budget- The county commissioners are going to appropriate the original Interim Budget request of \$180,000.00.

Based on recent news, the SWCD budget for next year is unchanged at the state level.

BUILDING

Lease Agreement- I have been informed that the lump sum payment of \$137,654.18 would be processed, and we need to let Victor with USDA know when it is received.

GRANT STATUS- There are no active contracts or new sign ups available.

TECHNICIANS REPORT for February 2021

Drainage, Surveys and Investigations

Pollution Abatement-

SB-299- Small Grains

Floodplain Permits

GIS Maps

Contour Maps

Watershed

Flow Direction Maps

Flood Simulator Map

Number of Maps

18

6

2

0

Planning Reviews

Reviewed 3 lot splits

Receipting in \$360 for services

1 Variance applicant

3 possible splits

2021 HSWCD Equipment Report

	2006	2015	2004	2014	2008	2021	2008	2006	2007	2016	J.D.
	Kubota RTV	Kubota RTV	Ford Backhoe	Ford F-550	Ford F-250SC	Chevy 2500	Remlinger Strip-till	TGM Straw	C.H.E. Box	Landpride 10'	1590 w/s
2020	0.3	33.6	6.4	3140.90	5332.2		152.6	21.0	0.0	147.0	1086.9
CURRENT USE											
January	0	0	1.88	91.1	22.4	362	0	0	0	0	0
February	0	6.2	2.1	44.2	0	217	0	0	0	0	0
March											
March											
April											
April											
May											
June											
July											
August											
September											
October											
November											
December											
Total YTD	0	6.2	3.98	135.3	22.4	579	0	0	0	0	0
TOTAL USAGE	310.90	332.50	3,017.88	27,910.60	74,023.40	579	5,355.50	246	13	1,468.50	2,554.20

HURON COUNTY DITCH MAINTENANCE PROGRAM

DITCH MAINTENANCE REPORT FEB 2021

- Public records request
- Inspections have started
- General Ditch Maintenance discussion with landowners
- I talked to Lance Carpenter. He would like the riser pipes capped off for his fields in Willard. We are going to give it a try as it only affects him.
- # 127 Riser Pipe inspection along With Annual inspection

HURON COUNTY DITCH MAINTENANCE PROGRAM

DITCH MAINTENANCE REPORT FEB 2021

ODA Updates for Area 2 SWCD Board Meetings March 2021

Submitted by Thomas Holmes, Area 2 Program Specialists

ODA-DSWC:

- **Form 11 Updates-** The form 11 has been updated as a result in changes made to this year's Cash Basis Reports. This form is used to report and validate your SWCD's local appropriations.

Any local funds to be considered for State Match for Fiscal Year 2022 must be deposited into the special fund by April 30th and your district needs a resolution or other proof of approval for funding you receive from your County's General Fund.

Please use the attached updated form when you are ready to submit your information. The updated Form 11 can also be found on the ODA Website "Resources for SWCDs" under the Forms Financial Tab. Contact your Program Specialist once complete or if you have any questions. Remember to provide a copy of the current year's SWCD Annual Plan of Work with your Form 11!

- **Cash Basis** – The deadline to submit your cash basis to the AOS is **March 1st**. Please send a copy of the completed cash basis shells to Lisa Syx at Lisa.Syx@agri.ohio.gov and to your Program Specialist. Remember to publish in the newspaper of general circulation a notice of completion and indicate that your cash basis report is available for review at your office or make sure your county auditor is doing this on behalf of your district.
- **APAP Quarterly Update-** SWCD and DSWC staff investigated 43 agriculture pollution complaints from October 1 through December 30, 2020. A total of 7 violations of APAP rules was reported. During this time, 2 director's orders were issued, and 2 civil penalties were assessed.
- **Area Envirothon.** – Team registrations for area virtual Envirothon's are due by **March 8th at 6 pm**. The Area Envirothon Competitions will be March 15 – 19, from 9 am to 9 pm. The questions will be administered through Google and each team will have a log in to enable the Team Captain to obtain the documents. There will be 5 online 20 question tests that each team will complete within a 20-minute time limit. The top two teams from each area will advance to the virtual state competition, which will begin on June 7th. The top team will move on to represent Ohio virtually at NCF-Nebraska on July 26th.
- **H2Ohio-** At this time last year H2Ohio was rolled out to Northwestern Ohio producers. A year later, nearly 1.1 million acres of Voluntary Nutrient Management Plans are enrolled in the program representing over 43% of the total cropland in the 14-county project area! Hats off to all the SWCDs involved for a job well done! Currently, Voluntary Nutrient Management Plans (VNMP's) are being submitted by program participants, reviewed, and approved by SWCD supervisors. Over 800 plans have been reviewed to date, with approximately 1,000 VNMP's yet to be approved. Later this spring, producers will begin to certify completed practices and payments will be processed by SWCD staff. Moving forward to SFY 22, ODA is currently working to expand H2Ohio programming to the entire Western Lake Erie Basin, which will add an additional 10 counties to the project area (Ottawa, Sandusky, Seneca, Wyandot, Crawford, Erie, Shelby, Marion, Huron, and Richland).

UPCOMING DATES:

- March 1 – Cash Basis Reports are due to the AOS
- March 2 – Virtual TDP on NRCS Engineering Tools for ArcMap, at 9 am
- March 8 – Team registrations for Area Envirothon's due, at 6 pm
- March 9-12- Conservation Tillage Conference (virtual)
- March 14-20 – Ohio Ag Week
- March 15 – Virtual Area Envirothon begins
- March 23 – Virtual ADP on Risk Management, at 9 am
- April 30- Local appropriations must be received and deposited in the special fund

Frequently Asked Question:

How much information should be detailed within the SWCD Board meeting minutes?

Ohio Sunshine Laws require a public body to keep full and accurate minutes, which must enable and provide enough information for the public to understand and appreciate the rationale behind the public body's decisions. Minutes must be prepared promptly following a meeting and must be filed and maintained by the SWCD Board. Board meeting minutes are merely the record of the actions of the board; they are not actions in and of themselves. For example, if a board fails to

approve meeting minutes, that failure does not necessarily render all the actions taken during the meeting. For more information see the Administrative Handbook Chapter 4 "SWCD Guidelines for Recording Official Minutes" or Ohio Sunshine Laws <https://www.ohioattorneygeneral.gov/Legal/Sunshine-Laws>

OSWCC:

- The OSWCC held their first quarterly meeting on February 25, 2020. The OSWCC welcomed Fran Buchholzer as the newest OSWCC member. Fran was appointed on February 19th and will replace Kate Barter who submitted her resignation earlier in the month and is stepping down due to time commitments. Fran's background and experience are well suited for the OSWCC. She is a former ODNR Director and former Summit Metro Parks Commissioner and currently serves on several boards in the Akron area including the Cleveland Museum of Natural History, National First Ladies' Library, and Great Lakes Biomimicry.

OFSWCD:

- The 2020 Annual Ohio Conservation Partnership Conference was held virtually February 23, 2021 with over 300 attendees. The Federation welcomed Ted Huss of Ottawa Soil and Water District into the Supervisor's Hall of Fame and recognized two teachers from Bellbrook Middle School that are doing great work with the Greene Soil and Water District. Stark Soil and Water District was honored as District of the Year – they have produced some great videos that can be found on their facebook page. Check them out if you haven't already. The OFSWCD President's Award was given to the Ohio Envirothon Committee for the great work they did in hosting a virtual event. Ohio was the only state that held a State Envirothon event last year. Congratulations to all!

OASWCDE:

- The Ohio Association of SWCD Employees helps strengthen local SWCD programs by promoting professional development opportunities for employees and enhancing cooperation and information sharing between districts. If you are not a member consider joining to support the mission of the OASWCDE. SWCD employee annual membership is only \$15. Affiliate memberships for SWCD board members and conservation partners is \$10. Join or renew your membership today by completing the 2021 membership registration: <http://www.oaswcde.org/>



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Huron Soil & Water Conservation District
8 Fair Road
Norwalk, OH 44857

RE: Monthly Financial Statements

To Whom It May Concern:

The attached financial statements are true and correct, to the best of my knowledge, based on the information given to me by the Huron County Soil & Water Conservation District. All bank accounts have been reconciled with the monthly statements from the various banking institutions.

Should you have any questions or comments, please give me a call at the above number.

Sincerely,

Tracy Brown
BROWN, CRANE & ASSOCIATES LTD.

Enclosures

Huron County SWCD
Balance Sheet
As of February 28, 2021

Feb 28, 21

	<u>Feb 28, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash Change Fund	50.00
CBC Checking	65,304.39
Petty Cash	40.00
PNC-Building Account	111,429.11
Star Ohio - Other Investments	
CAM Contribution Agreement	9,553.72
CREP/TA	3,120.00
District Funds	39,855.11
GLRI - Salaries	75,768.30
GLRI Outreach	209.26
NRP Cost Share	11,548.98
WLEB	2,500.00
Total Star Ohio - Other Investments	<u>142,555.37</u>
Star Ohio - Scholarship Fund	<u>50,269.19</u>
Total Checking/Savings	<u>369,648.06</u>
Total Current Assets	<u>369,648.06</u>
TOTAL ASSETS	<u><u>369,648.06</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	363,024.27
Net Income	6,623.79
Total Equity	<u>369,648.06</u>
TOTAL LIABILITIES & EQUITY	<u><u>369,648.06</u></u>

Tracy Brown
3/5/21

Julius L. Fiscal Officer
3-16-21

Huron County SWCD
Accounts Receivable List
As of February 28, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
William Haas	2.51	2.46	2.46	2.36	118.04	127.83
TOTAL	<u>2.51</u>	<u>2.46</u>	<u>2.46</u>	<u>2.36</u>	<u>118.04</u>	<u>127.83</u>

Tracy Brown
3/5/21

**Huron County SWCD
Income Statement
February 2021**

Cash Basis

	Feb 21	Jan - Feb 21
Ordinary Income/Expense		
Income		
Building Income	18,939.09	24,358.18
Equipment Rental Income		
04 NH Backhoe	72.20	72.20
15 F550 Truck	114.54	114.54
21 Silverado	76.55	76.55
Total Equipment Rental Income	263.29	263.29
Interest Income		
Star Ohio Interest	12.43	28.39
Total Interest Income	12.43	28.39
Sale of Products		
Advertising - Newsletter, etc.	400.00	2,600.00
Fish Sales	374.95	1,011.45
Site Review	360.00	760.00
Tree Sales	948.00	1,617.96
Variance Fee	0.00	100.00
Total Sale of Products	2,082.95	6,089.41
SF Other Revenue	16,631.84	16,631.84
Total Income	37,929.60	47,371.11
Gross Profit	37,929.60	47,371.11
Expense		
Bank Service Charge	-0.62	30.97
Building Expense		
Janitorial		
Labor	0.00	562.50
Supplies	43.13	138.79
Total Janitorial	43.13	701.29
Utilities		
Electric	696.65	1,113.05
Garbage	114.78	228.67
Gas	332.30	623.75
Sewer/Water	52.77	105.39
Telephone	253.94	380.91
Total Utilities	1,450.44	2,451.77
Total Building Expense	1,493.57	3,153.06
Equipment Expense		

*Garry Brown
3/5/21*

This is an unaudited Financial Statement.

**Huron County SWCD
Income Statement
February 2021**

Cash Basis

	<u>Feb 21</u>	<u>Jan - Feb 21</u>
15 Ford F550 Truck	79.99	79.99
21 Silverado	6.72	36,638.56
Total Equipment Expense	86.71	36,718.55
Supplies		
Office Supplies	0.00	12.78
Postage	646.96	756.96
Total Supplies	646.96	769.74
Travel & Expenses		
Other Travel & Meetings	75.00	75.00
Total Travel & Expenses	75.00	75.00
Total Expense	2,301.62	40,747.32
Net Ordinary Income	35,627.98	6,623.79
Net Income	<u>35,627.98</u>	<u>6,623.79</u>

Cash Basis

Special Fund
Balance Sheet
As of February 28, 2021

	<u>Feb 28, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	130,255.50
Total Checking/Savings	130,255.50
Total Current Assets	130,255.50
TOTAL ASSETS	<u>130,255.50</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	163,030.63
Net Income	-32,775.13
Total Equity	130,255.50
TOTAL LIABILITIES & EQUITY	<u>130,255.50</u>

Jenny Bruner
3/5/21

Julie A., Fiscal Officer
3-16-21

**Special Fund
Income Statement
February 2021**

Cash Basis

	<u>Feb 21</u>	<u>Jan - Feb 21</u>
Income		
Revenue Receipts		
Other	420.78	2,773.28
State	0.00	42,310.00
Total Revenue Receipts	<u>420.78</u>	<u>45,083.28</u>
Total Income	<u>420.78</u>	<u>45,083.28</u>
Gross Profit	420.78	45,083.28
Expense		
Contract Services		
Contract Labor	475.00	1,125.00
Total Contract Services	<u>475.00</u>	<u>1,125.00</u>
Equipment		
21 Silverado	0.00	16,631.84
Total Equipment	<u>0.00</u>	<u>16,631.84</u>
Insurance		
Health Insurance	2,321.79	15,514.02
Total Insurance	<u>2,321.79</u>	<u>15,514.02</u>
Payroll Expense		
Employee Salaries	12,958.79	25,854.82
Medicare	184.16	367.41
PERS	2,678.70	4,493.88
Total Payroll Expense	<u>15,821.65</u>	<u>30,716.11</u>
Rental		
Office Rental	0.00	13,520.00
Total Rental	<u>0.00</u>	<u>13,520.00</u>
Supplies		
Office Supplies	0.00	310.04
Total Supplies	<u>0.00</u>	<u>310.04</u>
Travel & Expenses	<u>41.40</u>	<u>41.40</u>
Total Expense	<u>18,659.84</u>	<u>77,858.41</u>
Net Income	<u><u>-18,239.06</u></u>	<u><u>-32,775.13</u></u>

Jenny Brown
3/5/21

This is an unaudited financial statement.

**Ditch Maintenance
Balance Sheet
As of February 28, 2021**

Accrual Basis

	<u>Feb 28, 21</u>
ASSETS	
Current Assets	
Checking/Savings Checking Account	110,569.27
Total Checking/Savings	<u>110,569.27</u>
Total Current Assets	<u>110,569.27</u>
TOTAL ASSETS	<u><u>110,569.27</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	132,927.63
Net Income	<u>-22,358.36</u>
Total Equity	<u>110,569.27</u>
TOTAL LIABILITIES & EQUITY	<u><u>110,569.27</u></u>

Tammy Brennan
3/5/21

Anthony L
3-16-21

**Ditch Maintenance
Income Statement
February 2021**

Accrual Basis

	Feb 21	Jan - Feb 21
Income		
Other Income	0.00	1,584.00
Revenue Receipts		
Other	183.06	183.06
Total Revenue Receipts	183.06	183.06
Total Income	183.06	1,767.06
Expense		
Contract Services		
Contract Labor	292.50	6,892.50
Contract Services - Other	4,741.00	4,741.00
Total Contract Services	5,033.50	11,633.50
Equipment Use	263.29	263.29
Insurance		
Health Insurance	580.46	3,860.91
Total Insurance	580.46	3,860.91
Payroll Expenses		
Employee Salaries	3,473.21	7,009.19
Medicare	49.38	99.67
PERS	772.02	1,258.86
Total Payroll Expenses	4,294.61	8,367.72
Supplies		
Ditch Maintenance Supplies	0.00	0.00
Total Supplies	0.00	0.00
Total Expense	10,171.86	24,125.42
Net Income	-9,988.80	-22,358.36

Tracy G. Brown
3/5/21

SPECIAL FUND - Monday, March 15, 2021

	EXPENSE	CURRENT P.O. BALANCE	CURRENT BALANCE	NEW BALANCE
Supplies 130-00175				
Osupplies - 11x17 paper	\$55.90	\$4,689.96	\$4,689.96	\$4,634.06
TOTAL	\$55.90	\$4,634.06		
Contracts / Services 130 - 00280				
Treasurer State of Ohio - Coop. Purchasing	\$235.00	\$3,875.00	\$4,350.00	\$3,640.00
Brown, Crane, & Assoc. - bookkeeping	\$475.00			
TOTAL	\$710.00	\$3,165.00		
Office Rentals 130 - 00285				
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00
Service Fees 130 - 00290				
TOTAL	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
Education and Information 130 - 00295				
TOTAL	\$0.00	\$20,000.00	\$20,000.00	\$20,000.00
Travel and Expense 130 - 00300				
TOTAL	\$0.00	\$14,958.60	\$14,958.60	\$14,958.60
Advertising and Printing 130 - 00325				
Insight Type and Graphics - newsletter print	\$975.35	\$7,000.00	\$7,000.00	\$6,024.65

SPECIAL FUND - Monday, March 15, 2021

	EXPENSE	CURRENT P.O. BALANCE	CURRENT BALANCE	NEW BALANCE
TOTAL	\$975.35	\$6,024.65		
<i>Other Expense 130-00475</i>		\$28,297.73	\$28,297.73	\$28,297.73
TOTAL	\$0.00	\$28,297.73		
Hospitalization 130-00500		\$26,563.09	\$26,563.09	\$26,563.09
TOTAL	\$0.00	\$26,563.09		
Capital Improvements 130-00510		\$34,722.00	\$34,722.00	\$34,722.00
TOTAL SPECIAL FUND EXPENDITURES	\$1,741.25		\$145,581.38	\$143,840.13

DITCH MAINTENANCE FUND - March 15, 2021

	EXPENSE	CURRENT P.O. BALANCE	CURRENT BALANCE	NEW BALANCE
<i>Materials 160 - 00175</i>		\$10,000.00	\$10,000.00	\$10,000.00
.....				
TOTAL	\$0.00	\$10,000.00		
.....				
<i>Contracts/Projects 160-00275</i>		\$63,366.50	\$63,366.50	\$63,091.50
Brown, Crane, & Assoc. - bookkeeping	\$275.00			
.....				
TOTAL	\$275.00	\$63,091.50		
.....				
<i>Advertising/Printing 160-00325</i>		\$0.00	\$0.00	\$0.00
.....				
TOTAL	\$0.00	\$0.00		
.....				
<i>Other Expenses 160 00475</i>		\$28,433.88	\$28,433.88	\$28,233.88
Huron SWCD - reimburse equipment use	\$200.00			
.....				
TOTAL	\$200.00	\$28,233.88		
.....				
<i>Hospitalization 160-00500</i>		\$10,059.07	\$10,059.07	\$10,059.07
.....				
TOTAL	\$0.00			
TOTAL DITCH MAIN. FUND EXPENDITURES	\$475.00		\$ 111,859.45	\$111,384.45

DISTRICT FUND - Monday, March 15, 2021

Bills paid with prior approval

USPS - bulk mail newsletter ck 8260	\$536.96
Star Ohio Misc- transfer back to GLRI salaries line from SF for truck ck 8261	\$16,631.84
USPS - 2 books stamps ck 8262	\$110.00

TOTAL \$17,278.80

Bills needing approval

Cardmember Service - strip till part restock \$150.00; virus protection \$64.34; domain registration \$19.95; AR sandbox sand \$151.76; snow plow repair \$49.34; tissues \$12.88 ck10425	\$448.27
Huron County Engineer - fuel ck 10426	\$136.08
Osupplies - wired tree tags ck 10427	\$106.92

TOTAL \$691.27

Building bills paid with prior approval

Spectrum - fax/phone/internet ck 1469	\$126.97
Republic Services - garbage ck 1470	\$114.78
Ohio Edison - electric ck 1471	\$696.65
City of Norwalk - water/sewer ck 1472	\$52.77
Columbia Gas - gas ck 1473	\$332.30
Spectrum - fax/phone/internet ck 1474	\$126.97
Walmart - cleaning supplies, soap, batteries ck 1475	\$43.13

TOTAL \$1,493.57

Building bills needing approval

Ohio Edison - electric ck 5258	\$488.22
City of Norwalk - water/sewer ck 5259	\$57.30
3L Cleaning - cleaning ck 5260	\$500.00
Cardmember Service - sink sensor ck 5261	\$72.50

TOTAL \$1,118.02

***Star OH Misc. investment acct.* \$0.00**

***Star OH Scholarship acct. -* \$0.00**

\$0.00

Huron County Expense Report for Current Year

Accounts: 130.130.00125 to 160.160.00500
As Of: 1/1/2021 to 2/28/2021

Include Inactive Accounts: No
Include Pre-Encumbrances: No

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
Soil & Water								
130						Target Percent:		16.67%
130.130.00125	Salaries	\$190,000.00	\$12,958.79	\$25,854.82	\$164,145.18	\$0.00	\$164,145.18	13.61%
130.130.00175	Supplies	\$10,000.00	\$0.00	\$310.04	\$9,689.96	\$4,689.96	\$5,000.00	50.00%
130.130.00280	Contract Services	\$5,000.00	\$475.00	\$1,125.00	\$3,875.00	\$3,875.00	\$0.00	100.00%
130.130.00285	Office Rentals	\$13,520.00	\$0.00	\$13,520.00	\$0.00	\$0.00	\$0.00	100.00%
130.130.00290	Service Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	100.00%
130.130.00295	Education & Information	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	100.00%
130.130.00300	Travel	\$15,000.00	\$41.40	\$0.00	\$14,958.60	\$14,958.60	\$0.00	100.00%
130.130.00325	Advertising & Printing	\$7,000.00	\$0.00	\$41.40	\$7,000.00	\$7,000.00	\$0.00	100.00%
130.130.00400	OPERS	\$29,000.00	\$2,678.70	\$2,678.70	\$26,321.30	\$0.00	\$26,321.30	9.24%
130.130.00425	Retirement/leave Payout	\$35,000.00	\$0.00	\$0.00	\$35,000.00	\$0.00	\$35,000.00	0.00%
130.130.00450	Workers Compensation	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.00%
130.130.00460	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
130.130.00475	Medicare	\$3,000.00	\$184.16	\$367.41	\$2,632.59	\$0.00	\$2,632.59	12.25%
130.130.00500	Other Expenses	\$70,000.00	\$0.00	\$16,702.27	\$53,297.73	\$28,297.73	\$25,000.00	64.29%
130.130.00510	Hospitalization	\$42,000.00	\$2,321.79	\$15,436.91	\$26,563.09	\$0.00	\$26,563.09	36.75%
130.130.00510	Capital Improvements	\$42,752.63	\$0.00	\$0.00	\$42,752.63	\$34,722.00	\$8,030.63	81.22%
	Soil & Water Totals:	\$488,772.63	\$18,659.84	\$76,036.55	\$412,736.08	\$118,543.29	\$294,192.79	39.81%
130 Total:		\$488,772.63	\$18,659.84	\$76,036.55	\$412,736.08	\$118,543.29	\$294,192.79	39.81%

Beth Horvathich
03.02.21

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3-16-21

As Of: 1/1/2021 to 2/28/2021

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
160	Ditch Maintenance							
	Ditch Maintenance Totals:	\$207,383.48	\$10,171.86	\$23,636.91	\$183,746.57	\$101,800.38	\$81,946.19	60.49%
160.160.00125	Salaries	\$67,600.00	\$3,473.21	\$7,009.19	\$60,590.81	\$0.00	\$60,590.81	10.37%
160.160.00175	Materials	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	100.00%
160.160.00275	Contracts/Projects	\$75,000.00	\$5,033.50	\$11,633.50	\$63,366.50	\$63,366.50	\$0.00	100.00%
160.160.00325	Advertising & Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
160.160.00400	OPERS	\$9,464.00	\$772.02	\$772.02	\$8,691.98	\$0.00	\$8,691.98	8.16%
160.160.00425	Workers Compensation	\$1,352.00	\$0.00	\$0.00	\$1,352.00	\$0.00	\$1,352.00	0.00%
160.160.00460	Medicare	\$1,352.00	\$49.38	\$99.67	\$1,252.33	\$0.00	\$1,252.33	7.37%
160.160.00475	Other Expenses	\$28,697.17	\$263.29	\$263.29	\$28,433.88	\$28,433.88	\$0.00	100.00%
160.160.00500	Hospitalization	\$13,918.31	\$580.46	\$3,859.24	\$10,059.07	\$0.00	\$10,059.07	27.73%
	Ditch Maintenance Totals:	\$207,383.48	\$10,171.86	\$23,636.91	\$183,746.57	\$101,800.38	\$81,946.19	60.49%
160 Total:		\$207,383.48	\$10,171.86	\$23,636.91	\$183,746.57	\$101,800.38	\$81,946.19	60.49%

Target Percent: 16.67%

Beth Howatich

03.02.21

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